

Application for Consent to Sub-Lease

This Application for Consent to Sub-Lease is developed to assist Sport, Recreation and Community lessees'. In accordance with Councils standard lease agreement, consent must be obtained from Council prior to a Third Party taking occupation of a Council Facility. Please allow a minimum of 20 business days for Council to review your application.

Applicant Details (Lessee):

Organisation Name:

Organisation's Postal Address:

Organisation's Street Address:

Facility Name:

Contact name:

Email:

Position:

Contact number:

Proposed Sub-Lessee details:

Sub-Lessee Name:

Sub Lessee's Postal Address:

Contact name:

Email:

Position:

Contact number:

Purpose of Sub-Lessee:

Is the proposed Sub-Lessee an Incorporated Association? Yes No

Please include the Incorporation number/ACN:

Does the proposed Sub-Lessee have Public Liability Insurance to the minimum value of \$20 million? Yes No



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Proposed Sub-Lease details:

Proposed commencement date:

How long is the proposed Sub-Lease agreement for?

(Note: Term must not be for a period greater than the current term of the head lease)

How much rent is the Sub-Lessee required to pay?

How often? (Weekly/monthly)

Please list any outgoings the Sub-Lessee is responsible for, including percentage payable by Sub-Lessee:

Please provide detail of the area to be Sub-Leased:

Is the proposed use consistent with the permitted use as stated under the Lease agreement? Yes No

Please provide detail:

Will the Sub-Lease reduce the use of the facility by the current lessee? Yes No

Please explain:

If the proposed Sub-Lessee is approved, will any alterations to the facility be required? Yes No

If yes, please give details:



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Thank you for completing the Application for Consent to Sub-Lease.

Please return your completed form by:

Email: Please send your completed Application for Consent to Sub-Lease to council@logan.qld.gov.au

or alternatively

Mail: **Attention: Senior Leasing Officer**
Sport, Leisure and Facilities Branch
Logan City Council
PO Box 3226
Logan City DC QLD 4114

If you require any further information and assistance in completing this Application, please contact the Sport, Leisure and Facilities Leasing team on (07) 3412 3412.

