



Acknowledgement Guidelines

Community grants and funding

If you receive a grant or funding from Council, you need to acknowledge Council's support. This guide includes information to help you do this.

Logo acknowledgement

Council's logo must appear on promotional materials associated with your funded project or event. This includes promotional flyers or videos, websites, and other digital applications. We will send you an electronic logo file and a user guide for this purpose.

		<ul style="list-style-type: none">• Use one of these stacked logos if possible. Other logos are available if the stacked logo is not appropriate.• Place the logo to the right of other partner logos where possible• Ensure the logo is the same size as partner logos
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You will need to provide clarity that the event or project is funded by Logan City Council so the public understand it is not being run by Council.

Word acknowledgement

Please acknowledge Council's contribution to your event or project in any media statements, speeches, correspondence, newsletters, and annual reports. Suggested wording includes:

- This event or project is supported through a grant from Logan City Council
- Proudly supported by Logan City Council
- Event sponsors: (followed by all partner logos)

You will be required to demonstrate how you acknowledged Council in your grant acquittal.

Approval

Promotional materials must be submitted to Council via email prior to distribution. Please allow 2 to 3 business days for feedback and approval.

Banners

Banners or other items to promote Council's support are available for a funded event or activity. If you would like to book a banner, please contact the Community Grants team. Once you have secured your booking you can collect and return items during business hours from the Council Administration Centre on Wembley Road, Logan Central.

More information

Community Grants team
(07) 3412 4033
grants@logan.qld.gov.au