# **SW1 - Berrinba Wetlands**

Venue Hire





## **WELCOME**

### to SW1 - Berrinba Wetlands

The Berrinba Wetlands Park has 80 hectares of natural beauty and recreational facilities including:

- 8.5 km of walkways and bike tracks.
- An interpretive centre featuring interactive LCD screens and viewing platform.
- · Five substantial bridges.
- · A children's playground (including a large flying fox)
- · Public toilets
- · Fitness stations
- · Park benches and tables
- · 6 electric barbecues (3 picnic shelters)
- A large Interpretive Centre (not available for hire)

The SW1 Berrinba Wetlands venue has a raised timber floor and 3 lockable cupboard spaces that contain a kitchenette and equipment storage.

The venue hire includes:

- 60 chairs and 14 trestle tables (approximately 80cm length - seats 4 people)
- · Full sized fridge (fridge remains on at all times)
- Microwave
- Stovetop and oven
- Urn
- Sink
- 3 garbage bins and cleaning equipment
- · Fire extinguisher and fire blanket
- Note that there is no cutlery or crockery

Capacity (50 m <sup>2</sup> - 10 x 5 m) This is an outdoor area (no walls/partial roof)	
Seated capacity (banquet)	60 pax
Minimum hire times	
Monday to Sunday	3 hours minimum
Hire fees	
7 am to 10:30 pm (Mon - Sun)	\$30.00 p/hour
After 10:30 pm (Mon - Sun)	\$45.00 p/hour

Notes: 20% discount on standard rates for eligible non-profit organisations. Table linen, glasses, cutlery and crockery are not available on site.

#### Security bond for venue hire

A security bond will be required for your event. The bond will be \$200 and will be refunded within 2 weeks after the event has concluded if no additional fees are incurred.

#### Hirer's obligations

#### Before the event:

- · Set up of tables and chairs
- Provide your own cooking oil, cooking utensils, bin bags and food

#### After the event:

- · Pack down of tables and chairs and wipe clean
- Take rubbish out to the skip (located near interpretive centre)
- Clean the kitchen and main floor (mop and broom available)
- · Leave the venue in the same condition as found
- The venue must be cleaned-up and vacated by 10:30 pm

#### Additional services fees

Security Guards (\$65/hour each, 4 hr min) x 2

Security guards are required for evening events/parties (after 8 pm) or at all times when there is alcohol on the premises. Security will be booked by Council.

#### SW1 - Berrinba Wetlands Location

(9) Wayne Goss Drive, Browns Plains QLD 4118

#### Accessibility

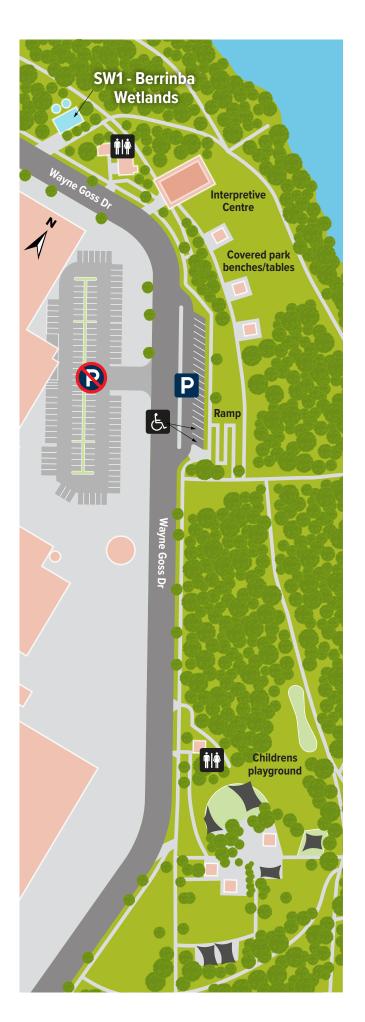
Wheelchair-accessible toilet facilities are available. There are many wide concrete paths, however most of the play equipment is over a sand base.

#### Contact Us

07 2899 7353 (Monday to Friday, 9 am to 4 pm)

communityvenues@logan.qld.gov.au

logan.qld.gov.au













# **Event** checklist

- Complete booking form and return to communityvenues@logan.qld.gov.au
- To secure your date, pay the non-refundable booking deposit no more than 14 days after the form has been sent
- Book site visit with council officer
- Return signed venue hire agreement within 4 weeks of confirmation of booking
- Pay balance of bond and fee at least 4 weeks before your event
- Advise venue of any changes to your event on **2899 7353**

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