

FORM: Application for Road Closure Permit (2024/25)

associated with a Council approved development

Use this form to apply for amendments and extensions to road closure permits. Application forms must be completed in full and submitted with all mandatory attachments to council@logan.qld.gov.au.

All information and documentation (approved permits and notices of account) relating to the application will be sent to the details listed under the 'Applicant Details' section.

For more information, please contact Development Engineering Delivery on 3412 3412 or email development@logan.qld.gov.au.

Please note: This does not include State Government DEV applications. All new temporary road closure permit applications associated with a Council approved development must be lodged online via [Logan City Council Online Services](#).

Fees:

Amendments and extensions of existing permits	
a) If you are requesting any of the following, then apply for an amendment. <ul style="list-style-type: none">• changes to approved TGS' or to include new TGS'• changes to approved hours	
b) If you just require the dates to be extended (no changes to hours/plans), then apply for an extension	
Amendment of existing permit	Extension of existing permit
a) Amendment of an existing permit will incur a \$460 fee	b) Extension of existing permit will incur a \$405 fee; and c) A monthly inspection will incur a \$405 fee per month

PRIVACY COLLECTION NOTICE: Council collects personal information in order to provide services and information. It may be used to update records, contact you about Council businesses and can only be accessed by Councillors, employees and authorised contractors. All information is handled in accordance with Council's Privacy Policy and Procedure. Visit logan.qld.gov.au/privacy.

Section 1: Applicant Declaration

The applicant:

- acknowledges that the application must be submitted a minimum of 10 working days prior to the date that work is scheduled to commence.
- acknowledges that a minimum of 7 working days is required to process the application. Any amendments required to the application may result in the full 7 days processing period recommencing, which may delay the proposed start date.
- acknowledges that incomplete applications will not be approved until all mandatory information is received.

Section 2: Details of Application

Type	<input type="checkbox"/> Amendment <input type="checkbox"/> Extension
Existing permit # for amendment or extension	

Section 3: Applicant Details

(Invoices sent to and permits issued to)

Applicant	
Contact name	
Address	
Contact number	
Email address	
Signature	

Section 4: Traffic Management Company

(Company must be registered DTMR Traffic Management Registration Scheme)

Name	
Address	
Contact number	
Email address	

Section 5: 24 Hours a Day / 7 Days a Week Contact Details

(The name and contact number **will be available to the public**. Address information will not be available to the public)

Name	
Contact number	
Address	

Section 6: Closure Details

Date	From: _____ To: _____		
No. of days physically on site (approx.)			
Further details	<table border="1"><tr><td><input type="checkbox"/> Development Reference (please attach a copy of stamped approved plans) Operational Works Permit Permit No.: OW / _____ / _____</td><td><input type="checkbox"/> Road Opening / Excavation Permit Permit Document ID No: _____</td></tr></table>	<input type="checkbox"/> Development Reference (please attach a copy of stamped approved plans) Operational Works Permit Permit No.: OW / _____ / _____	<input type="checkbox"/> Road Opening / Excavation Permit Permit Document ID No: _____
<input type="checkbox"/> Development Reference (please attach a copy of stamped approved plans) Operational Works Permit Permit No.: OW / _____ / _____	<input type="checkbox"/> Road Opening / Excavation Permit Permit Document ID No: _____		
Brief description of work			

Section 7: Location Details

Location 1			
Street		Suburb	
Between (street)		And (street)	
Requested hours	<input type="checkbox"/> 9am – 4pm	<input type="checkbox"/> 8pm – 5am	<input type="checkbox"/> Extended hours
Requested days	<input type="checkbox"/> Weekdays	<input type="checkbox"/> Weekends	
Bus stops affected by works?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Location 2			
Street		Suburb	
Between (street)		And (street)	
Requested hours	<input type="checkbox"/> 9am – 4pm	<input type="checkbox"/> 8pm – 5am	<input type="checkbox"/> Extended hours
Requested days	<input type="checkbox"/> Weekdays	<input type="checkbox"/> Weekends	
Bus stops affected by works?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Location 3			
Street		Suburb	
Between (street)		And (street)	
Requested hours	<input type="checkbox"/> 9am – 4pm	<input type="checkbox"/> 8pm – 5am	<input type="checkbox"/> Extended hours
Requested days	<input type="checkbox"/> Weekdays	<input type="checkbox"/> Weekends	
Bus stops affected by works?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Section 8: Attachments

Mandatory Attachments	Please tick
Traffic Guidance Scheme (TGS). A site specific TGS Plan prepared in accordance with the Manual of Uniform Traffic Control Devices (MUTCD), Australian Guide to Temporary Traffic Management (AGTTM), and Queensland Guide to Temporary Traffic Management (QGTTM) and approved by a TMR Registered Traffic Management Designer (TMD details to be shown)	<input type="checkbox"/>
Traffic Management Plan (TMP) for major works	<input type="checkbox"/>

Please email completed form to council@logan.qld.gov.au.