

# CHAMBERS FLAT WWTP COMMUNITY REFERENCE GROUP MEETING No.1



## Meeting details

Date: 5 May 2022

Time: 6pm to 7.45pm

Location: Mustangs Football Club – Chambers Flat

## Attendees

**CRG Chairperson:** Michelle Feenan, Engagement Plus

### Chambers Flat WWTP Community Reference Group (CRG) Members

Brendan Doman, Sue Simpson, Kym Suthers, Brad O'Keefe, David Loch, Kelly Wood, Geoff Burr, Mathew Patterson, Ted Austin

**Apologies:** Anthony Aitken

**Logan Water Representatives:** Mark Vaughan (Manager Water Infrastructure Solutions, Kelly Blanchard (Water Customer Advocacy & Experience Program Lead), Kate Thomas (Community and Stakeholder Engagement Lead) Tania Keelan (Community and Stakeholder Engagement Officer/Minute taker)

## Agenda

No.	Item	Action	Due
1	Acknowledgement of Country	Note	
2	<b>Introductions and orientation</b>		
	<p>The Chairperson started the meeting with introductions; asking all CRG members to share information about themselves and state what they wanted to achieve from being part of the group. The following reasons were given by members:</p> <ul style="list-style-type: none"><li>- To help enrich their environmental connection to the area and to get to know the locals</li><li>- Follow and input into the development process and take an interest in it</li><li>- To be able to provide feedback to neighbours about what is happening (with the site / project) and to be a conduit to let the community know more as it happens</li><li>- To be able to work together to be a voice for the community so everyone is heard</li><li>- For the experience, to help locals and to bring a wealth of relevant knowledge to the table</li></ul>	Note	

	<ul style="list-style-type: none"> <li>- To see how things are done now in the industry (technology in wastewater treatment / process) versus how it was done previously and to help save wildlife from an emerging community / development</li> <li>- To know how the project will affect local businesses / community facilities and see what benefits the community can receive</li> <li>- To help make decisions and to have a say</li> <li>- To help the environment, be among like-minded people and see change for the right reasons.</li> </ul>		
3	<b>Roles and responsibilities of the CRG</b>		
	<p>The Chairperson invited CRG members to review the Terms of Reference document and consider:</p> <ul style="list-style-type: none"> <li>- Agreed meeting protocols</li> <li>- Acceptance of the Terms of Reference</li> <li>- Agreed timing and frequency of future CRG meetings</li> <li>- Information sharing with the Chambers Flat community</li> <li>- Questions about operation of the CRG</li> </ul>	Note	
	<p>The group discussed the Terms of Reference paying particular attention to the purpose of the group, the activities to be undertaken by the group and membership. Key points raised during the discussion are below.</p> <p><i>Terms of Reference Section 2 - purpose</i>  The purpose of the group was expanded to include:</p> <ul style="list-style-type: none"> <li>- Being conduits for the community</li> <li>- Sharing views and thoughts and aspirations of the community</li> <li>- Channelling information back and forth between the community and the CRG</li> </ul> <p><i>Terms of Reference Section 3 – activities</i>  A question was raised by a member of the CRG regarding communication and how project information would be shared with the broader community. It was mentioned that the current hard copy newsletters were not always a reliable source of information as they did not appear to be delivered to every household in the local area. A CRG member asked who (in the community) received the newsletters and Logan Water officers advised that newsletters were hand delivered by a leaflet distributor to all Chambers Flat residents and some in Logan Village (close to the site along the river).</p> <p>Another question was raised by a member of the CRG who asked, “who do the members communicate with if they have questions or concerns about the meetings, or the project”. Logan Water officers advised that members of the CRG, or any member of the community, could contact the Community Engagement Officer for the project Tania Keelan, Division 9 Councillor Scott Bannan’s office, or the Chairperson of the CRG meeting Michelle Feenan.</p> <p><i>Terms of Reference Sections 4-5 – membership</i></p> <p>During discussion about the activities of the CRG, it was established that information about the project, treatment plant technologies and learnings from the meetings could be shared with the community by CRG members.</p> <p>The Chairperson encouraged CRG members to think about what contributing issues / aspirations / opportunities they could bring to each meeting; stating that their ideas were important.</p>	Note	
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	<p>The Chairperson explained that her role in the CRG meetings would be to use different strategies to help support different opinions and ensure these were heard, and to keep balance, fairness and transparency within the group.</p> <p>Logan Water officers proposed that the frequency of meetings would be quarterly to begin with but could change as the project progressed. For example, if population began to increase in the Yarrabilba and Park Ridge development areas the project would accelerate, as would the frequency of meetings.</p> <p>The group agreed to meet on Monday nights moving forward and the meetings would run for up to 90 minutes. The venue would be the Chambers Flat and Logan Reserve Community Centre. The next meeting will be set up by Logan Water officers and the CRG members informed.</p> <p><i>Terms of Reference Section 6 – operational protocols</i></p> <p>The Chairperson informed CRG members that the meetings would be open discussions and that all information could be shared with the community unless there was a reason for an item to be confidential (for example the names of tenderers for project works may not be provided). It was noted that the need for confidentiality was limited / unlikely. The group would be informed as to whether an agenda item would be open for exploration or change, or if it was considered fixed or unlikely to change. For example, some aspects of the wastewater treatment plant (WWTP) may be essential to its operation and may need to be included in the project.</p> <p>The Chairperson advised CRG members that they needed to declare any conflicts of interest that may arise during their membership of the group.</p> <p>The Chairperson informed the group that all meeting agendas and minutes would be approved by her and the CRG was welcome to provide input to the agenda at any time. Agendas would be provided to CRG members in a timely manner before each meeting.</p> <p>The Chairperson encouraged CRG members to ‘speak out’; advising that she would run each meeting honestly, safely and evenly so everyone was heard.</p> <p>The Code of Conduct for the CRG was discussed with the group and accepted.</p> <p>The Terms of Reference was accepted by all members of the group present at the meeting.</p>	<p>Note</p> <p>Logan Water</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p>	<p>20 May</p>
4	<p><b>Overview of the site and WWTP project</b></p>		
	<p>The following topics were discussed during this part of the meeting:</p> <ul style="list-style-type: none"> <li>- The site</li> <li>- WWTP timing and planning work conducted to date</li> <li>- Known site constraints</li> <li>- Potential opportunities</li> <li>- Upcoming technical studies including site master planning.</li> </ul> <p>Logan Water officers explained the need for the Chambers Flat WWTP, discussing the emerging development areas from Yarrabilba to Park Ridge which require wastewater services in the future. Logan Water advised that the current expected timing for development of the WWTP was 2026-2028 (start of construction). Population forecasts for the development areas had previously</p>	<p>Note</p> <p>Note</p>	

	<p>been revised down, but there was a recent rise in these forecasts. Population growth affected the timing of the WWTP development.</p> <p>The initial objective of the project team (working with the CRG) was to prepare a site master plan. The plan would show all stages of the WWTP but also site access, community facilities and other items agreed with the CRG. Once endorsed, the master plan could be developed in stages; noting that it was possible for community facilities, for example, to be developed before the WWTP.</p> <p>Logan Water officers advised that the CRG members would be asked to nominate the top three things they would like to see in the master plan and to think about these before the next meeting.</p> <p>Some planning works had already occurred on site with an ecological survey completed, also planning for recycled water opportunities. These would be looked at in further detail as the project progressed.</p> <p>Logan Water officers discussed site constraints including the need for Council's Roads branches to improve Chambers Flat Road/Kenny Road. They advised that some consultation about the road upgrade had been completed recently; the results of which were still being analysed by the Roads branches. The constraint was that there was possibility the road could go through part of the site.</p> <p>A question was asked by a member of the CRG whether a similar CRG would be formed for the road upgrade project. Logan Water officers advised it was not known and that would be a decision made by the Roads branches.</p> <p>Concerns were raised by members of the CRG about two projects in the same area affecting the same residents including impacts such as lights from cars and lights from the WWTP entering residences at night.</p> <p>Logan Water officers advised that they were aware that the Roads branches would make recommendations on the road alignment to Council by the end of the year.</p> <p>Logan Water officers noted a significant site constraint was the environmental licence for the WWTP. The Department of Environment and Science would need to approve the quality of water being released into the Logan River from the WWTP. The type of licence would influence the wastewater treatment process and infrastructure needed. There was discussion about whether or not treatment wetlands would be required at the Chambers Flat WWTP. Logan Water officers noted this was unknown at this stage, and Logan Water was considering other opportunities such as recycled water being used from the WWTP. This would require some storage facility on site, and underground pipelines and a pump station to distribute the water to major nearby customers. Future planning studies would look at options and recommend an approach.</p> <p>Logan Water officers advised that Council was also looking at carbon neutrality including options for solar panels / offsetting energy use on the site.</p> <p>General discussion about the project identified some concerns about WWTP smell, light, noise, location of the potential wetlands, general construction impacts and the separate Council Road upgrade.</p>	<p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p>	
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5	<b>General business</b>		
	<p>The following items were discussed in general business:</p> <ul style="list-style-type: none"> <li>- Proposed future tours of the Chambers Flat WWTP site and Cedar Grove Environmental Centre</li> <li>- Emergency access arrangements (during flooding)</li> <li>- Site maintenance</li> <li>- Leasing of the site</li> </ul> <p>A tour will be arranged for all members of the CRG to see the Chambers Flat WWTP site, and the Cedar Grove Environmental Centre (WWTP, wetlands and community and environmental facilities). A date was not yet set for this tour, however it was agreed a Saturday in the coming weeks would be most suitable.</p> <p>Emergency access to / from the local area via the site was discussed. It was agreed that during a severe wet weather event where access in and out of the streets to the west of the site were impossible, the site gates to McPherson Road and Pleasant View Road would be opened (for local access only). Signage was being arranged for these entry points to advise community members.</p> <p>Logan Water officers informed the CRG that the site was leased, and cows were on site to maintain the grass. Maintenance of the site would be done regularly by the lessee. A dwelling on site was also leased.</p> <p>A member of the CRG asked whether there was an ongoing maintenance plan for the site and Logan Water officers advised they would check and inform the group.</p> <p>A member of the CRG asked about who leases the land behind the Mustangs Football Club. Logan Water officers will investigate and advise.</p>	<p>Logan Water</p> <p>Note</p> <p>Note</p> <p>Logan Water</p> <p>Logan Water</p>	<p>20 May</p> <p>20 May</p> <p>20 May</p>
6	Evaluation of meeting Thanks Close	Note	

### Actions

- Logan water officers will discuss dates with the CRG and set up a tour of the Chambers Flat WWTP site and the Cedar Grove Environmental Centre
- Logan water officers will arrange a date for the next CRG meeting and advise the CRG members
- Logan water officers are to respond to the CRG with regard to the question raised about an ongoing maintenance plan for the site
- Logan water officers are to investigate who leases the land behind the Mustangs Football Club