

# Application for an animal keeping approval - other than cats and dogs

Local Law No. 4 (Animal Management) 2002, Part 3, Division 2

**Privacy Collection Notice:** Logan City Council is collecting your personal information for the purposes of performing its functions in assessing your application. Your personal information may be accessed by employees, contractors, and / or Councillors of Logan City Council, and other Government agencies. Your personal information will be handled in accordance with the Information Privacy Act 2009 (Qld) and may be released to other parties where Logan City Council is required or authorised by law to do so. For more information on Council's Privacy Policy, see [logan.qld.gov.au/information-and-privacy/privacy](http://logan.qld.gov.au/information-and-privacy/privacy).

## How many animals can I keep (other than cats and dogs)?

The number of animals you can keep on your property depends on your property size. This is in line with Schedule 1 of *Subordinate Local Law No. 4.1 (Animal Management) 2002*.

**Unsure what size your property is?** Visit [logan.qld.gov.au](http://logan.qld.gov.au) and enter your address under the heading 'My property'.

## Applicant details (please PRINT)

<b>Name</b>				
<b>Address</b>		<b>Postcode</b>		
<b>Postal address</b> (If same as address please leave blank)		<b>Postcode</b>		
<b>Contact details</b>	<b>Home</b>		<b>Work</b>	
	<b>Mobile</b>		<b>Email</b>	

Based on your property size, how many animals are you allowed to keep? \_\_\_\_\_

How many animals do you currently have? \_\_\_\_\_

Please list the details of your current animals (Please PRINT):

Animal reference number	Animal name	Animal breed	Microchip	Sex (M / F)	Desexed (Y / N)	Age	Colour / Markings

To keep more than the allowable number of animals on your property, you must be able to give a suitable reason for your application.

**Please tell us why you wish to keep additional animals:**


**What address will the animals be kept at?**

<b>Real property description:</b>	Lot:	Plan:
<b>Property address:</b>		
	<b>Size of Property (m2):</b>	

**Do your neighbours support your application?**

Yes       No

Please list the details of the birds / animals you are applying to keep (if known)

Type of animal	Identification (if applicable)	Sex (M/F)	Age	Colour / Markings	Description
<i>Eg. Horse</i>	<i>QGLG0086</i>	<i>M</i>	<i>5</i>	<i>Brown / white</i>	<i>6 Chestnut Quarter horses</i>

Conditions apply to keeping stallions or bulls. We may ask you for more information.

**Do you own this property?**  Yes  No

**If Yes, and you do not have a body corporate**, please move on to the next question and disregard the 'Consent to Keep' form at the end of this application form.

**If Yes, but you have a body corporate**, you will need to get consent from your body corporate.

**If you do not own this property**, you will need to get consent from your landlord, the property owner or property manager, which also includes the Department of Housing.

Please provide your application form to the relevant person to complete the 'Consent to keep' section at the rear of this application form. Once completed, please send this form back to Logan City Council along with a copy of your lease agreement and relevant contact details so your information can be verified.

### **Animal enclosure site plan**

Please provide a site plan or photos of the animal enclosure.

If you are keeping a stallion two (2) years of age and over, fencing conditions apply. A double fence must surround the perimeter of the area where the stallion is kept.

Area of enclosure		Height of fence:	
Type of fence (please include a description of what the fence is made from):			
If the enclosure is not a fence (for example a coop or hutch), please describe the type of enclosure:			

## Minimum conditions

*Local Law No 4 (Animal Management) 2002 and Subordinate Local Law No 4.1*

You must ensure that the keeping of animals does not result in:

- animal faeces build up
- breeding or harbouring of flies or vermin
- damage to property
- harm to human health or safety or personal injury
- nuisance
- significant disturbance, inconvenience, or annoyance to a person's enjoyment of their place of residence.

## Registration as Biosecurity Entity (RBE)

Are you applying to keep one (1) or more of the following?

- cattle, sheep, goats, pigs, bison, buffalo, deer
- alpacas, llamas, or other animals from the *Camelidae* family?

If you are, you will need to comply with the *Biosecurity Act 2014* and apply for a Biosecurity Entity. You can do this by visiting [business.qld.gov.au](http://business.qld.gov.au) and searching 'register as a biosecurity entity'.

## For your application to be considered you must provide:

- A copy of your Driver's Licence or proof of identity showing your current residential address.
- If applicable, the 'Consent to Keep' form signed by the property owner, body corporate, landlord or Department of Housing (located at the back of this application form).
- A copy of your current membership details from a Recognised Association (if applicable).
- Payment of the relevant application fee at the time of lodgement.

**Please note - only clear photocopies or photographs will be accepted.**

## Suitable person

Council must determine if you (the applicant) are a 'suitable person'. An applicant who is considered "not suitable" includes someone who, in the last 3 years, has committed more than 2 offences under any animal legislation. (*Further information about a 'suitable person' is listed in the dictionary of Local Law No. 4 (Animal Management) 2002*). A person who is or becomes an unsuitable person, will have their application refused or cancelled.

I confirm that I am a suitable person for this approval.

## Customer acknowledgement

By applying for this approval, I understand that:

- a member of the Animal Compliance Team will contact me to discuss my application and arrange an inspection
- I must abide by the *Animal Management (Cats and Dogs) Act 2008* and all relevant Logan City Council local laws to maintain my approval
- all resident dogs over the age of three (3) months must be registered with Logan City Council
- registration for all resident dogs must be renewed yearly.

I agree to ensure that keeping dogs under this approval:

- does not cause a nuisance or a risk to human health and safety
- is consistent with the rights, expectations and enjoyment of the local community

I understand that if my application is approved:

- the approval is issued to the person and property named in this application
- the approval is NOT transferrable between properties
- I must maintain my property to ensure it remains suitable for the responsible keeping of animals
- any substantiated complaint received regarding the keeping of animals at my property must result in my approval being cancelled
- any changes to my approval must be reported to Logan City Council.

Signature:

Date:

# Application fees

As per our *Register of Cost-Recovery Fees and Schedule of Commercial and Other Charges 2024/2025*.

- This Application is subject to approval. It will not be processed unless all relevant sections are completed and submitted.
- Please ensure you attach all supporting documentation to your application.
- The application fee must be submitted with this application (where applicable).
- Discounted fees apply for pensioners and proof of eligibility will be required.
- This application fee does not include your annual animal registration.
- Applicants who do not have their application approved may apply for a percentage of their application fee to be refunded.

Select	✓	Non-pensioner	✓	Pensioner	Office Use Only
Application fee	<input type="checkbox"/>	\$170.00	<input type="checkbox"/>	\$105.00	PERADD

- To be eligible for a pension discount, please provide a copy of your current Pensioner Concession Card.

## Payment options

**Paying by mail:** Please make your cheque or money order payable to Logan City Council and post to:  
 Logan City Council  
 PO Box 3226  
 Logan City DC QLD 4114.

**Paying in person:** You can pay with cash, cheque, credit card or EFTPOS at our Customer service centres.

Animal Management Centre  
 213 Queens Road, Kingston QLD 4114  
 Open Monday to Friday, 8.30am to 4.30pm,  
 Saturday, 9am to 2pm (except public holidays)

Logan City Council Administration Centre  
 150 Wembley Road, Logan Central QLD 4114  
 Open Monday to Friday, 8am to 4.45pm  
 (except public holidays)

Beenleigh Customer Service Centre  
 105 George Street, Beenleigh QLD 4207  
 Open Monday to Friday, 8am to 4.45pm  
 (except public holidays)

Jimboomba Customer Service Centre  
 18-22 Honora Street, Jimboomba QLD 4280  
 Open Monday to Friday, 8am to 4.45pm  
 (except public holidays)

Office Use Only		
Date:	Approval No:	Receipt No:
Method of Payment	<input type="checkbox"/> Cash <input type="checkbox"/> EFTPOS <input type="checkbox"/> Cheque <input type="checkbox"/> Credit Card	Total Amount Paid: \$

## Consent to keep Animal/s on the nominated property

You have been nominated as an approved person to provide consent to the applicant for the purpose of keeping animal/s.

The application to keep additional animal/s has been made by:

<b>Name of Applicant:</b>	
<b>Address:</b>	

Your role:

Body Corporate  Dept of Housing  Property Owner  Landlord / Property Manager

The applicant is requesting the animal/s listed below be kept on this property:

Type of Animal	Breed	Age	Male / Female	Desexed Y / N

### Your consent is required before the application can be approved.

Do you support this application to keep additional animals on the above-mentioned property?

- Yes, I support the application to keep \_\_\_\_\_ animals on this property.  
 No, I DO NOT support the application (please detail your reasons).

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Do you consider the fencing at the location is suitable for the purpose of keeping animals adequately contained?

- Yes  
 No (if No, please detail your reasons)

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Please complete your details below and return to the applicant:

Name				
Address		Postcode		
Contact details	Home		Work	
	Mobile		Email	

Signature:

Date: