

# Waste Concession Policy

Statutory

Council

Administrative

<b>Policy Owner:</b>	Director – Community and Lifestyle
<b>Effective Date:</b>	1 July 2023
<b>Strategic Alignment:</b>	Chapter 4, Part 10 <i>Local Government Regulation 2012</i>

## 1. Purpose

To provide financial relief for eligible charities, community organisations and state schools from waste collection and disposal charges.

## 2. Scope

This policy applies to all councillors, employees and contractors working for Council regardless of whether they are permanent, temporary, full-time, part-time or casual. For the purposes of this policy, the term contractor includes on-hired temporary labour services (agency staff) and sub-contractors.

## 3. Policy Statement

Council is committed to providing an equitable, consistent and transparent process for customers requesting an exemption from its waste collection and disposal charges.

## 4. Principles

Council values the contribution charities and community organisations make to improving the lives of others in the City of Logan. One of the ways Council can support these groups is by reducing the financial impact of its waste disposal and collection charges.

The concessions for community organisations in the Logan City Council local government area will be set as part of Council's annual budget process.

## 5. Application of this policy

### 5.1 Eligibility Criteria

The applicant must be an organisation operating in the boundaries of the City of Logan and which is:

- (a) a community organisation
- (b) a community based sporting group
- (c) an eligible charity
- (d) a state school.

### 5.2 Concessions for waste disposal charges

- (a) Applicants should apply for the concession at least 5 business days before the waste needs to be disposed. The online form is available on Council's website - [Request a general waste disposal exemption – Logan City Council](#).
- (b) The applicant must be able to provide information as part of their application including:

- (i) what activities the organisation undertakes.
- (ii) how the exemption will benefit the community.
- (iii) how the applicant will ensure that all waste disposed against the exemption is generated by the organisation.
- (iv) the estimated number of visits to the waste and recycling facilities.
- (v) vehicle registration details.
- (c) If the application is approved, the following conditions will apply:
  - (i) The waste exemption for disposal charges will be valid for the duration which the application is approved.
  - (ii) Each waste exemption is limited to a maximum of \$2,000 per year.
  - (iii) If the value of the exemption is exceeded at the time of disposal, disposal charges will be required to be paid at that time.
  - (iv) If the maximum concession for waste disposal charges in any one financial year is exceeded, a further application can be made.
  - (v) A new application must be made once the waste exemption has expired.
  - (vi) Waste exemptions are provided within budgetary constraints. When funding has been expended no further applications can be accepted or approved.
  - (vii) Council reserves the right to include any further conditions, as required.

### **5.3 Concessions for waste collection charges for an event**

- (a) Applicants should apply for the service at least 14 business days before the bins are required. The online form is available on Council's website - [Request the community event waste or recycling bin service – Logan City Council](#).
- (b) The applicant must be able to provide information as part of their application including:
  - (i) what activities the organisation undertakes
  - (ii) the name and date of the event
  - (iii) details of whether the event has been funded through any other Council funding programs
  - (iv) other relevant information in respect of the event.
- (c) If the application is approved, the following conditions will apply:
  - (i) Concessions equivalent to charges of up to \$400 per financial year will be granted.
  - (ii) These concessions apply only towards 240L standard or recycling bins for events.

## **6. Roles and responsibilities**

The applicant must provide all required information at the time of application, to ensure the application can be processed promptly.

An authorised officer of Council will consider each applicant based on the criteria set out in this policy to determine concession eligibility.

## 7. Reporting

This policy acknowledges that the concessions offered by way of waste charges are a community service obligation and will be reported as revenue by the Waste and Resource Recovery Branch and in Council's annual report.

## 8. Human rights

Under the *Human Rights Act 2019* (Qld), Council must not make a decision without considering and assessing the potential impact to human rights, and giving consideration to any impacts. Council does not consider that any human rights are impacted by this policy.

## 9. Definitions

The following definitions apply to this policy.

TERM	DEFINITION
Community organisation	A community-based not-for-profit organisation that provides benefits to the public in the City of Logan.
Community-based sporting group	A group that occupies land owned or controlled by Council under its ' <i>Licence or Lease of Council Owned or Controlled land to Sporting, Recreational and Community Organisations Policy</i> .'
Community service obligation	An obligation the local government imposes on a Council-owned business entity to do something not in the commercial interests of that business entity (as defined in section 24 of the <i>Local Government Regulation 2012</i> ).
Eligible charity	<ol style="list-style-type: none"><li>1. A charity or association:<ol style="list-style-type: none"><li>(a) registered in Queensland under the <i>Collections Act 1966</i></li><li>(b) whose objects are a community purpose sanctioned under the <i>Collections Act 1966</i>.</li></ol></li><li>2. A charity or association able to make public appeals to obtain money or articles, but which is not required to be registered (is exempt) under the <i>Collections Act 1996</i>. These associations include:<ol style="list-style-type: none"><li>(a) recognised religious denominations</li><li>(b) parents and citizens associations</li><li>(c) hospital foundations.</li></ol></li></ol>
Event	Community events or activities, hosted by an eligible applicant, within the City of Logan.
State school	An educational institution established under section 13 of the Education Act 2006 that is funded and run by the Education Department of the State Government.

Waste collection charges	Charges associated with supplying and collecting bins for an event. It does not include the regular waste collection service.
Waste disposal charges	Charges payable at Council's waste and recycling facilities.

## 10. Document Control

Version Number	Description of Change	Author / Branch	Effective Date
1.0	Original	Community Services	20 April 2010
2.0	Review	Community Services	30 May 2017
3.0	Review	Community Services	20 March 2018
4.0	Review	Community Services	21 May 2019
5.0	Review	Community and Lifestyle	1 July 2023