

## POLICY



**Date adopted:** 30/05/2017  
**File no:** 860132-1  
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**Policy title:** ANIMAL MANAGEMENT - UNIDENTIFIED IMPOUNDED CATS AND DOGS REGISTRATION AND MICROCHIPPING

**Directorate:** COMMUNITY AND LIFESTYLE

**Branch:** CITY SAFETY AND LIVEABILITY

**Policy objective:** To ensure that all claimed impounded animals are registered with Logan City Council as well as implanted with a prescribed permanent identification device (microchip), prior to the animal's release to the owner/keeper.

To penalise owners/keepers whose animals are repeatedly impounded.

### Policy scope:

This policy has been developed in accordance with the *Animal Management (Cats and Dogs) Act 2008* and Local Law No. 4 (Animal Management) 2002:

- (a) applies to impounded cats and dogs claimed by their owners/keepers from the Animal Management Centre
- (b) requires that all claimed impounded cats and dogs are registered with Council as well as implanted with a prescribed permanent identification device (microchip)
- (c) provides guidelines on compliance and enforcement against owners/keepers whose animals are repeatedly impounded.

### Definitions:

TERM	DEFINITION
Owners/keepers	Each of the following is an owner/keeper of a cat or dog:- <ul style="list-style-type: none"><li>• its registered owner</li><li>• a person who owns the cat or dog, in the sense of its being the person's personal property</li><li>• a person who usually keeps the cat or dog</li><li>• a person who provides sustenance to the cat or dog on a regular basis.</li></ul>
Prescribed permanent identification device	Means a microchip or other electronic device capable of being permanently implanted in an animal which is designed to record information in a way that can be electronically retrieved and therefore identify the owner/keeper of the animal.

**Policy statement:**

The following procedures apply:

1. Implantation of a compulsory prescribed permanent identification device
  - (a) All impounded animals must be scanned on arrival and rescanned prior to release, transfer, surgery or euthanasia to determine the presence or otherwise of a prescribed permanent identification device (microchip).
  - (b) If no device is detected and the animal is claimed by its owner/keeper, the animal must be implanted with a prescribed permanent identification device ('microchipped') by Council's Animal Care program officers.
  - (c) On the occasion where no Animal Care program officers are available to provide the implantation, the animal may be referred to the Community Microchipping and Desexing Clinic located at the Animal Management Centre, 213 Queens Rd, Kingston.
  - (d) The animal must be registered with Logan City Council or a council within Australia and microchipped prior to release and prior to the owner/keeper taking possession of the animal. Logan City Council will update the microchip registry with the animal's ownership details at the time of implant.
  - (e) Thereafter the owner/keeper is responsible for keeping the required details of the animal/owner up to date on the microchipping registry.
  - (f) The impound release fee will include the cost of microchipping as set by Council in its annual fees and charges.
2. Repeat impounds
  - (a) Where a wandering but registered and microchipped cat or dog is impounded for a second time within a 12month period:
    - (i) the enclosure will be inspected post release
    - (ii) where a property does not comply with Council's animal enclosure requirements, a compliance notice will be issued.
  - (b) Where a wandering but registered and microchipped cat or dog is impounded for a third time:
    - (i) the animal will be held until a repeat inspection of the property has been conducted
    - (ii) a penalty infringement notice may be issued to the owner/keeper.
  - (c) Where a wandering cat or dog is impounded for a fourth time:
    - (i) the animal will be held
    - (ii) the owner/keeper shall provide a written submission as to why their animal should be released
    - (iii) upon review of the written submission, the City Safety and Liveability Manager may:
      - a. hold the animal until such time as a more suitable enclosure is erected if that will overcome the potential for further escape
      - b. release the animal subject to relevant conditions as approved by the City Safety and Liveability Manager

- c. release the animal to the owner
- d. destroy the animal; or
- e. release the animal to a negotiated alternative address.

3. Unpaid cat and dog registration

After the distribution of Council's final cat and dog registration renewal notices (annually in September), owners/keepers found to have unregistered cats and dogs will be liable to incur penalty infringement notices in addition to the requirement to pay the annual registration fee for each unregistered animal.

**Related policies/legislation/other documents:**

<b>DOC ID</b>	<b>DOCUMENT TYPE</b>	<b>DOCUMENT NAME</b>
-	Legislation	<i>Animal Management (Cats and Dogs) Act 2008</i>
-	Local Law	Local Law No. 4 (Animal Management) 2002
-	Register/Schedule	Logan City Council Annual Schedule of Fees and Charges