

Application for monument erection/repair

Stonemason / applicant details

| | |
|---------------------|--|
| Company Name: | |
| Responsible Person: | |
| Phone Number: | |
| Email: | |
| Address: | |

Client details

| | |
|---------------------------|--|
| Name: | |
| Phone Number: | |
| Email Address: | |
| Relationship to Deceased: | |
| Signature: | |
| Date: | |

Gravesite details

| | | |
|-----------------------|----------------|--|
| Deceased Surname | | |
| Deceased Given Name/s | | |
| Date of Birth: | Date of Death: | |
| Cemetery: | | |
| Section: | | |
| Row: | | |
| Plot ID: | | |
| Plot Size: | | |

Reopen - (minimum opening 2160mm x 790mm)

Yes

No

Monument details

New or existing monument

 New Existing

Details of epitaph or inscription

Please attach separate sheet if needed

Estimated start and completion date for project.

Start date.

Completion date

Application details

Plan of monument submitted with Council's permit fee.

Footing depth/walls

Piers (if required)

Steel reinforcement

Concrete pour

Veneer thickness

Rebate detail

Dowels and cramps

Clean up

Frequently asked questions

Who may submit a monument application for a deceased person buried at a Council cemetery?

Any person may submit a monument application for a deceased person buried at a Council Cemetery.

Is there an order of priority where more than one plaque application is received by Council?

When LCC assess a monument application, the following order of priority is considered:

1. If the burial right has not yet been exercised, the burial right owner.
2. If the burial right has been exercised:
 - the executor appointed under the deceased person's will
or
 - where a person has died interstate, the administrator of a deceased person's estate appointed by the Court.
3. If the burial right holder, executor or administrator as appropriate has granted their permission to another person to make the application, the person who has been granted the permission.

I hereby certify that the monument will be constructed / repaired in accordance with
AUSTRALIAN STANDARD AS 4204-2019
AUSTRALIAN STANDARD AS 4425-2020.

Signature

Date