Staff training records

All staff must have appropriate skills and knowledge in food safety and hygiene matters.

Name	Date of training	Name of Training Provider	Type of training	Length of training	Training satisfactorily completed	Is this person a Food Safety Supervisor?
Example: Bill Logan	*30/06/09*	*Registered Food Safety Training Consultant*	*National competency codes THHGHS01B and THHBCC11B*	*2 days*	*Yes, statement of attainment*	*Yes*

Photocopies of training certificates should be kept as records.