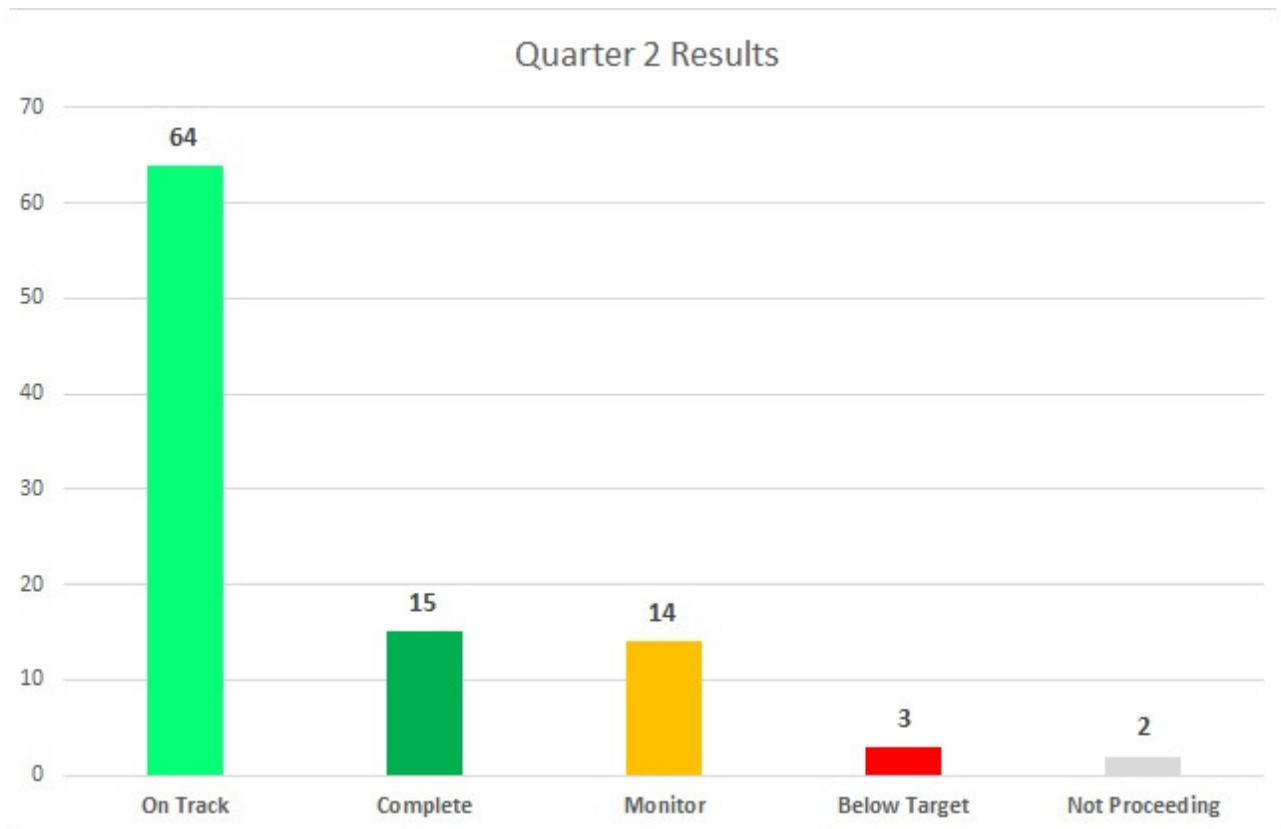


**Operational Plan 2017/18
October to December 2017
Quarter Two (2)**



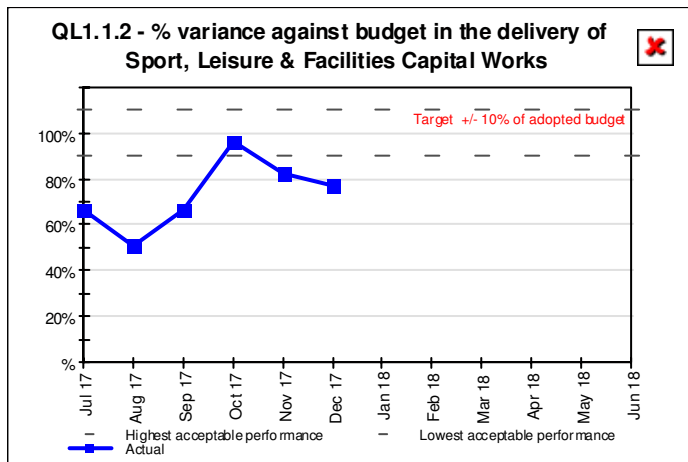
Quality Lifestyles (QL)

QL1 - Residents are active and healthy and have access to the services they need

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL1.1.1	Community Needs Planning	Deliver Phase 1 of the development of a new Community Infrastructure Strategy (CIS) to help plan and coordinate the delivery of future community infrastructure and service delivery across the city	June 2018	2	2	On Track

Interpretation & Response:

Phase 1 was presented to City Lifestyle & Customer Services Committee on 29 November 2017 for information and has now been completed.
Phase 2 - Desktop Research commenced and was completed in December 2017.



Interpretation & Response:

All projects are on schedule. The Christmas Shut down period has resulted in a delay in receipt of invoices for works undertaken during this period which has resulted in the variance of expenditure against budget. This variance will be rectified in the next quarter.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL1.1.3	Capital Delivery	Develop the sports fields and complete the new clubhouse facilities at Logan Metro Sports Park to increase participation in physical activity and events	March 2018	0	0	On Track

Interpretation & Response:

This large project is nearing completion with complete handover likely to occur prior to Easter. All fields have been planted and are in various stages of growth with the premier field ready for handover at the end of January. The four buildings are progressing with the Roar change room due for handover in mid-February. The landscaping works are progressing well with field fencing commencing in January.

2017/18 Operational Plan Report

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL1.1.4	Capital Delivery	Commence construction for the redevelopment of facilities at Beenleigh Aquatic Centre to increase participation in physical activity	June 2018	1	1	On Track

Interpretation & Response:

The selected tender has been issued and is due to close in early February 2018.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL1.1.5	Capital Delivery	Commence construction for the redevelopment of facilities at Waller Park BMX to increase participation in physical activity	June 2018	1	1	On Track

Interpretation & Response:

The civil works have commenced and are due for completion in early 2018. The building construction request for quote will be issued in January 2018.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL1.1.6	Capital Delivery	Commence construction for the redevelopment of facilities at Yarrabilba Sport & Community Hub to increase participation in physical activity	June 2018	1	1	On Track

Interpretation & Response:

The request for quotations have been received and are being evaluated.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL1.2.1	Smart Cities Research and Development	Determine priority areas for connectivity and develop an Action Plan to deliver on the priority areas	June 2018	1	1	On Track

Interpretation & Response:

On 07 December, 2017 a request for quote (developed in consultation with the Advocacy Program) was advertised on the Vendor Marketplace for the development of a data driven picture of current and future internet connectivity across Logan City. Two responses were received by the 19 December, 2017 closure date. The responses varied greatly in approach and cost. From here, City Futures will be engaging with Advocacy Program and Economic Development & Strategy Branch for their input into the decision process. City Futures will also be engaging with the vendors to clarify any questions and are likely to request vendor demonstrations of the proposed solutions, before appointing a consultant.

2017/18 Operational Plan Report

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL1.3.1	Community Learning and Support	Deliver the 'First Five Forever' initiative to improve early literacy in children aged under 5	June 2018	2	2	On Track

Interpretation & Response:

First Five Forever facilitated a range of early years literacy development activities across the city. Highlights included commencement of First Five Forever's new Caravan Park outreach program, engaging with 300 of the people who attended the Mayor's Christmas Carols, outreach events at Meadowbrook Eats and Beats and the Berrinba Wetlands. End of year celebrations were also held at a number of the regular weekly events.

Total number of engagement activities for December 2017: 26.

Total number of attendees for First Five Forever activities for December 2017: 1,111.

Quarter Two Summary

Logan City Council Libraries has been working with Logan Together to develop a partnership to support Logan Together's *100 Day Kindy Challenge*. Libraries are supporting this initiative by providing information about kindergarten in libraries and are developing a model where First Five Forever programing will include information sessions about accessing pre-school education services. Over Quarter Two First Five Forever has continued to deliver sessions at State Schools and has facilitated Prep information sessions at Jimboomba and Boronia Heights State Schools.

Total number of engagement activities for Quarter Two: 182.

Total number of attendees for First Five Forever activities for Quarter Two: 5,319.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL1.4.1	Community Development	Deliver the KRANK school holiday program to provide opportunities for young people to participate in affordable, healthy and fun activities that connect them with each other and their community.	June 2018	1	1	On Track

Interpretation & Response:

The KRANK School Holiday program for 5 to 17 year olds ran from Saturday 16 September until Sunday 1 October 2017. A total of 1,669 young people attended over 60 activities during this time.

Staff attended the following events to promote the Live Well Logan program:

- Loganlea TAFE's Health & Wellbeing Expo (4 October)
- Homeless Connect Expo (18 October)
- Walk Together Logan (21 October)
- Eats & Beats (27 October)
- Greenbank RSL's Health Seminar (31 October)
- Logan Women's Health & Wellbeing Expo (4 November)
- Information Display Stall at Flagstone (13 November)
- Information Display Stall at Logan Reserve (16 November)
- Neighbourhood Watch Day (19 November)
- Building Social Capital Hub - Woman's Session (11 December)
- Building Social Capital Hub - Men's Session (13 December)
- Flagstone Skate Park Launch (16 December)
- The Spirit of Christmas event (19 December)

The final week of the Step It Up Logan campaign was titled "Holiday Fun" and promoted KRANK activities for the upcoming January school holiday program. The campaign finished on 8 December 2017.

2017/18 Operational Plan Report

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL1.4.2	Community Development	Deliver the Live Well Logan program to provide opportunities for residents to participate in affordable and accessible physical activities and health and wellbeing programs.	June 2018	1	1	On Track

Interpretation & Response:

A total of 2,182 people attended 56 health and wellbeing activities in the Live Well Logan program during the October to December period.

Staff attended the following events to promote the Live Well Logan program:

Loganlea TAFE's Health & Wellbeing Expo (4 October)
 Homeless Connect Expo (18 October)
 Walk Together Logan (21 October)
 Eats & Beats (27 October)
 Greenbank RSL's Health Seminar (31 October)
 Logan Women's Health & Wellbeing Expo (4 November)
 Information Display Stall at Flagstone (13 November)
 Information Display Stall at Logan Reserve (16 November)
 Neighbourhood Watch Day (19 November)
 Building Social Capital Hub - Woman's Session (11 December)
 Building Social Capital Hub - Men's Session (13 December)
 Flagstone Skate Park Launch (16 December)
 The Spirit of Christmas event (19 December)

The "Step it Up Logan" campaign commenced on 11 October, 2017 and various posts advertising Live Well Logan activities featured on Facebook.

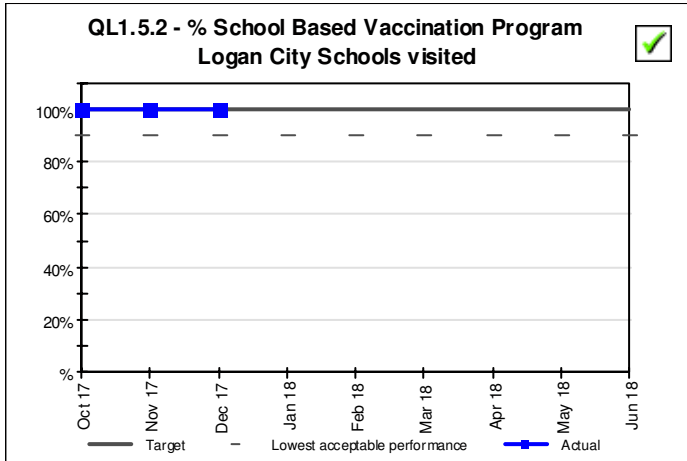
Live Well Logan's 'Have Your Say' survey was open to the community from 24 November, until 10 December 2017. A total of 91 responses were received with entrants providing comments on their preferred activities, and what times and dates were most convenient for them to undertake a physical activity or health and wellbeing program. This information will inform future programming.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL1.5.1	Animal Care	Develop and implement the Animal Management Strategy 2018-2022 to promote public health outcomes and responsible animal ownership	June 2018	3	3	On Track

Interpretation & Response:

Community and industry consultation for the Animal Care Strategy has been finalised. Feedback has been incorporated into final draft of the Strategy for submission to Committee in January 2018.

2017/18 Operational Plan Report



Interpretation & Response:

In the second quarter the Immunisation Team completed the 2017 School Immunisation Program which involved the third visit to 31 schools throughout the year offering vaccination against Human Papilloma Virus and Meningococcal ACWY. The team visited 100% of the planned schools within Logan City and provided information on how to get vaccinated for students who were unable to attend school clinics.

QL2 - Neighbourhoods are welcoming, inclusive and safe

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL2.1.1	Cultural Development and Support	Develop the scope of the new Arts, Culture and Heritage Strategy 2018 - 2022 to improve community cohesion and the image of the city	June 2018	2	2	On Track

Interpretation & Response:

Actions were achieved for the Arts, Culture and Heritage strategy 2014-2017 under key strategic outcomes of development, engagement, places and spaces, partnerships and communication during the second quarter of the 2017/2018 financial year.

Highlights during this period include:

- 9 exhibitions at Logan Art Gallery, 98 public programs and outreach events and 2 Music in the Gallery.
- Creative Markets and artists' demonstrations events held coinciding with Logan treasures exhibition of local artists, designers and craft workers.
- Logan Anzacs banners touring display were published and launched.
- Logan Central to Kingston and Underwood to Eagleby public art and heritage trails published and launched.
- Launch of the shared pathway, developed by Economic Development and Strategy, which included public artworks by local artists.
- Following consultation with other grants providers within Council, the Regional Arts Development Fund (RADF) commenced using an online application process through Smartygrants. Five applications were received and assessed by the RADF committee.
- Mayes Cottage celebrated the festive season with a series of Christmas workshops and cottage tours on Saturday 9 December, with 165 community attendees. Creative Markets for the event were cancelled due to unfavourable weather conditions.
- Community and Councillor consultation has been completed for the Arts, Culture and Heritage strategy 2018-2022 and the first draft developed.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL2.2.1	Community Development	Implement the Access and Inclusion Plan 2017-2018: An Action Plan for People with Disability, to improve accessibility for people living with disability	June 2018	1	1	On Track

Interpretation & Response:

The first Logan Dementia Friendly Community Steering Committee meeting was held in Beenleigh on 31 October 2017 where Council participated and committed to the direction of the group moving forward. Highlights included:

- Facilitated Council's participation in the national pilot program AccessAbility Day. Council offered 14 people living with disability work experience opportunities during the week commencing 4 December.
- Internal consultation occurred with members of the Access and Inclusion Plan Internal Working Group to identify progress made for the 111 actions identified in the plan.

On the 5 December 2017 Council adopted the progress update on the Access and Inclusion Plan 2017-2018: An Action Plan for People Living with Disability. This report provided an overview of the progress and achievements of Council's Access and Inclusion Plan over the 2017 period and indicates that the implementation of the plan is on track. Highlights included:

- Facilitated a site visit on 13 December to MyHorizon's flagship community centre to tour the innovative new facility and discuss opportunities for the NDIS roll out in July 2018.
- Attended various meetings on the roll out of NDIS in the City of Logan and working with other Local Government Associations to identify and discuss their challenges and how Logan can learn and deliver a successful NDIS roll out.

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Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL2.2.2	Community Development	Implement the Reconciliation Action Plan (RAP) 2015-2017 and investigate continuing actions for moving to the next phase of the RAP to achieve Council's vision for Reconciliation and to increase respect and understanding	December 2017	2	2	Completed

Interpretation & Response:

On 8 November 2017 Council adopted the Reconciliation Action Plan (RAP) Progress Report and Next Steps report. This report provided an overview of the progress and achievements in the delivery of Council's Reconciliation Action Plan over the 2016- 2017 financial year. The report also adopted that Council will consider the development of a second RAP.

Approximately 50 Council staff participated in the Banaam Aboriginal and Torres Strait Islander cultural intelligence training on 22 November 2017.

A lunchtime Reconciliation Learning Circle was held on 8 November 2017 at Woodridge State High School. The students from the Aboriginal and Torres Strait Islander hub led the session and shared their experiences and work they had achieved in delivering the Change Makers Project. 15 staff were in attendance.

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Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL2.3.1	Road Safety Coordination	Implement the SafeRoads4Logan Road Safety Action Plan 2017-2021 to encourage safer transits for residents, businesses and visitors	June 2018	2	2	On Track

Interpretation & Response:

During the second quarter, 250 copies of SafeRoads4Logan Road Safety Strategy 2017-2021 were distributed to schools, Police Stations, Council and the Department of Transport and Main Roads customer service centres, libraries, Councillors, State and Federal members and all car yards selling new cars. The Road Safety Working Group met on 23 November 2017 and weekly traffic meetings continued with Queensland Police and Department of Transport and Main Roads road safety officers. Other road safety actions included school zone pace car deployment during school term, social media postings, motorcycle campaigns, planning for 2018 Road Safety Week activities and a pedestrian/cycling safety campaign, working with Queensland Police and Department of Transport and Main Roads for Fatal 5 campaign, Speed Management Advisory Committee and providing intelligence based logistic and tactical support to Queensland Police for various other traffic operations.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL2.4.1	Community Safety Programming	Continue to implement initiatives to deliver on the City of Logan Safe City Strategy and Action Plan 2016-2020 and to provide a safe and liveable community	June 2018	2	2	On Track

Interpretation & Response:

The Community Safety Program continue to successfully deliver the initiatives of the City of Logan Safe City Strategy and Action Plan 2016-2020. For the quarter of October - December 2017, the following significant achievements have been made against the five key areas of interest of the strategy and action plan:

Strategic approach

On 1 November 2017 the Community Safety Program commenced a month-long crime prevention initiative within the priority development area of Flagstone. This initiative focused on addressing emerging safety issues within the Flagstone community including, home and property safety, child safety and drug prevention. The project key deliverables included:

- Personal safety talks (x5)
- A community crime prevention and community safety social media campaign; and
- Information display stalls (x2).

The feedback received from the community regarding the activities that were undertaken was extremely positive and indicated that the target issues were successfully addressed.

Community confidence

The Daniel Morcombe Foundation visited the City of Logan on 10 and 11 October 2017 to present personal safety talks to more than 2,600 primary school aged students across the City. The project increased awareness across the community of preventive measures that can be taken to reduce the likelihood of becoming a victim of crime in the City of Logan. This project, coordinated by Council in partnership with Education Queensland and the Queensland Police Service (QPS), received very positive feedback by all who were involved.

The 2017 City of Logan Safe City Awards ceremony was held at the Logan Entertainment Centre on 23 November 2017, with approximately 75 people in attendance. The awards ceremony acknowledged the work of volunteer groups, individuals, not-for-profit groups and government agencies within the City of Logan who helped to make our city even safer throughout 2017. Following the event, an online feedback survey was distributed to all attendees. All respondents to this survey rated the event as either excellent (66.7%) or very good (33.3%).

Places and spaces

During the October - December period, 12 Crime Prevention Through Environmental Design audits were completed across the City of Logan in response to Council initiated or customer requests.

A total of 17 mobile safety camera deployments have been successfully undertaken throughout the October - December 2017 period.

Partnerships

In partnership with Beenleigh Probation and Parole, the Community Safety program have delivered a six-month trial of the Building Social Capital Project. This project focuses on reducing identified issues involving clients of Probation and Parole in key locations across Logan City. This is a developmental crime prevention initiative, which aims to build pro-social support networks and create referral pathways, with the goal of reducing crime across the city through the delivery of hub designed sessions to clients of Probation and Parole. To date, a total of six hub sessions have been successfully held, with approximately 117 clients of Probation and Parole attending these hub sessions, with 37% being linked into a referral pathway for further support. Going forward Council's Community Safety Program have agreed to extend the trial for a further six months.

Communication

2017/18 Operational Plan Report

Throughout the October - December 2017 period, the Community Safety Program have committed to continuing to promote a safe and liveable community by keeping City of Logan residents informed of strategies that promote community safety and raise awareness of crime prevention through:

- Advertising information monthly in the Our Logan magazine;
- Promoting upcoming activities, events and the Safe City survey on Council's Facebook page; and
- Ensuring the community safety and crime prevention information on Council's website is up to date and current.

2017/18 Operational Plan Report

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
QL2.4.2	Community safety research and planning	Prepare an Action Plan on the results of the annual Safe City Logan community survey to gauge community perceptions on important crime and safety topics in the City of Logan	June 2018	1	1	On Track

Interpretation & Response:

The 2017 Safe City Logan community survey closed on 10 October 2017, following a comprehensive marketing campaign on social media and at community-based events, held during the six-week period that the survey was open.

Overall, results from the 2017 survey were positive, with a significant increase in the percentage of residents who feel safe living in the City of Logan (58.8% compared to 45.5% in 2016). Additionally, a significant increase was noted in the number of residents who reported feeling safe out and about or at home by themselves both during the day and of an evening, compared to the 2016 survey. Another notable increase was in the percentage of respondents who reported being satisfied with the level of community safety programs that Logan City Council delivers (69% up from 42% in 2016).

The 2017 Safe City Logan community survey Key Findings Report was made publicly available on Council's website and promoted via a link on Council's Facebook page during the week of 18 December 2017. A media release was also produced to promote the positive survey results.

The Community Safety Program has drawn on feedback from the 2017 survey as well as the Queensland Police Service (QPS) crime statistics, to create an action plan for the delivery of activities and events in 2018, which will target the top offences occurring in each division.

A comprehensive project plan for the delivery against these survey results is now being developed.

Conveniently Connected (CC)

CC1 - Integrated transport networks allow people to move around the city easily and conveniently

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
CC1.1.1	Transport Planning	Develop an Integrated Local Transport Plan to establish Logan's vision for all modes of transport	June 2018	6	5	Monitor

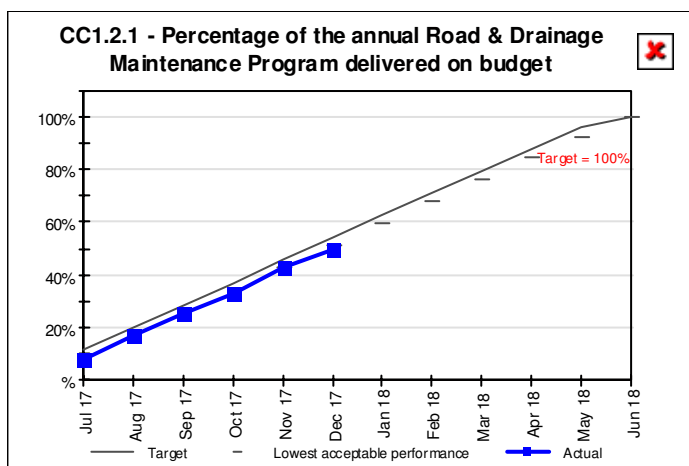
Interpretation & Response:

During the second quarter, branding of the Integrated Local Transport Plan (ILTP) was determined by internal poll. The project steering panel consisting of two elected members, a Director and a Manager endorsed 'Way2Go Connecting Logan' as the new name for the ILTP.

During this quarter the project team undertook a desktop review of relevant existing land use transport issues, opportunities and planning. This was followed up by initial stakeholder consultation with staff, business/industry representatives, and key community groups to ensure community led visions are prepared and integrated in the aims and objectives for the transport system in Logan. An online survey was also posted on Council's website which was completed by nearly 200 people.

A draft working paper describing vision, aims and objectives was prepared for consideration by the project technical working group and steering panel. This paper and outputs from transport network modelling will inform a gap/options analysis to be completed in the next quarter.

Transport network modelling did not commence per schedule as Logan's new population and employment model was incomplete at the time. This delay has resulted in a slip of two months in achieving interim milestones. However it is not expected to delay the final report scheduled for July 2018 and public release of 'Way2Go Connecting Logan' in the following month.



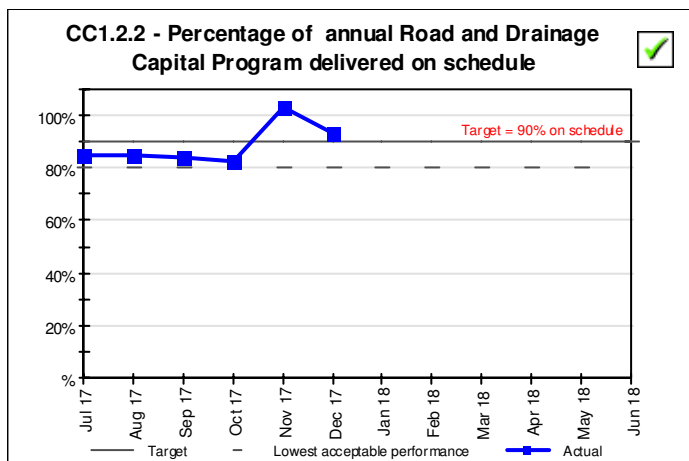
Interpretation & Response:

Second Quarter Reporting Target: 54%

Lowest Acceptable Level: 51%

Actual: 50%

The delivery of the road maintenance program is slightly below target for the second quarter. Wet weather during November and December 2017 has increased the number of customer requests regarding pavement repairs and drainage issues. It also impacted the delivery of the Gravel Road & Shoulder Sealing (GRASS) Program.



Interpretation & Response:

Delivery of the Capital Roads and Drainage Program is meeting expected expenditure 92.9% at the end of December 2017.

Notable projects that are continuing construction include: New Beith Road upgrade project (\$16.7 million); Pindari Street Catchment Master Drainage Project Stage 1 and 2 (\$4.55 million); Woodlands Drive Catchment Master Drainage Project Stage 12 (\$1 million); and city-wide asphalt and spray seal resurfacing program (total \$18 million).

2017/18 Operational Plan Report

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
CC1.3.1	Transport Planning	Complete investigations and scoping briefs suitable for detail design and delivery for a 3 year rolling program of the Cycle Network Infrastructure	June 2018	3	1	Monitor

Interpretation & Response:

During the second quarter investigations continued on proposed cycle infrastructure in the Slacks Creek and Daisy Hill areas. Regarding the Slacks Creek route, a feasible alignment was identified connecting the Pacific Motorway service road to Gunungai Park via Rowland Street . A scoping brief was issued to progress the project to detail design phase.

Options for the Daisy Hill route between Chatswood Road and Winnetts Road were discussed with relevant elected members. This project remains under investigation and a scoping brief was not issued to progress to detail design. This has been delayed to the next quarter.

CC2 - A city of smart design, with mixed density and mixed use development, co -located with hard and soft infrastructure

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
CC2.1.1	Delivery of Wastewater Infrastructure	Deliver an upgrade to the Flagstone Wastewater Treatment Plant, Jimboomba to improve services to the Logan South region of the city	June 2018	2	2	On Track

Interpretation & Response:

The upgrade works on the Flagstone Wastewater Treatment Plant are progressing to schedule, with a forecast project completion date of May 2018.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
CC2.2.1	Implementation	Implement specific projects and/or programs identified in the implementation plans for the Beenleigh, Springwood, Meadowbrook and Logan Central activity centres to improve the liveability of the centres and meet the needs of residents and businesses	June 2018	2	2	On Track

Interpretation & Response:

The Beenleigh Summit was held on 25 October 2017. A report is currently being finalised to Council on the key outcomes of the summit and to identify key priority projects or programs to implement in the Beenleigh activity centre. The Logan Central Pathway project was completed and all public art and shade structures were delivered as part of the project. The Pathway was opened to the public.

2017/18 Operational Plan Report

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
CC2.2.2	Planning Policy	Prepare for Council consideration, the Park Ridge South General Planning Layout to better manage development in emerging communities	June 2018	1	1	On Track

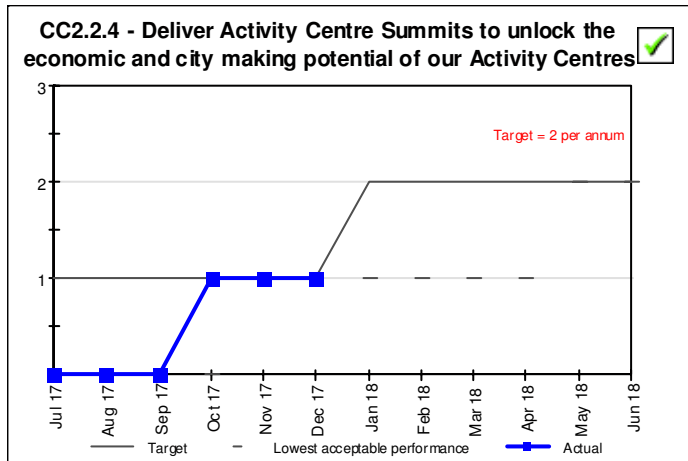
Interpretation & Response:

A draft planning layout showing the preliminary land uses (including the residential precincts) and indicative transport network has been prepared. It is expected that this layout will be submitted seeking Council endorsement in 2018.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
CC2.2.3	Evolution Framework	Prepare a report that reviews the implementation for the Planning Scheme Evolution Framework and provides recommendations to improve the implementation process	December 2017	1	1	Completed

Interpretation & Response:

A report has been reviewed by the Director of Strategy and Sustainability outlining the outcome of the two Evolution Framework rounds. The report recommends that an annual review of the planning scheme is undertaken and that the Evolution Framework now also includes amendments to the Local Government Infrastructure Plan.



Interpretation & Response:

The facilitator has been engaged for the Logan Village summit, internal date claimers were issued to ELT and Councillors with formal invitations to be issued in the first week in February 2018. The artwork and tagline for the summit collateral has been finalised.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
CC2.3.1	Long term infrastructure plan (LGIP)	Prepare a whole of Council long term infrastructure plan for Council consideration	June 2018	2	2	On Track

Interpretation & Response:

The draft long-term infrastructure plan is populated from the network planning within the Priority Infrastructure Plan and the Local Government Infrastructure Plan. The document itself is complete however this long-term infrastructure plan is based on historical network planning and does not reflect the current network planning which is in draft stage for both the Transport and Community Services networks. As this document is of limited use, Economic Development and Strategy Branch will seek an Executive Leadership Team decision on how best to progress with this project.

2017/18 Operational Plan Report

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
CC2.3.2	Land valuation policy	Develop a robust and defensible methodology to establish the market value of trunk land to be acquired by Council for all Networks	June 2018	1	1	On Track

Interpretation & Response:

The land valuation methodology and supporting case study have been circulated to relevant Council branches for comments. Once comments are received a report will be circulated to the Executive Leadership Team for endorsement.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
CC2.3.3	Growth Infrastructure Fund (GIF)	Ensure that trunk infrastructure is delivered in a timely manner in the right place at the right time to support and unlock development	December 2017	4	1	Monitor

Interpretation & Response:

The Executive Leadership Team endorsed the Growth Infrastructure Fund as a policy to ensure trunk infrastructure is delivered in a timely manner to support growth. This policy is linked to an outdated parks infrastructure charges policy. This policy will need to be updated before the Growth Infrastructure Fund can commence. It is understood that this policy will be updated early in 2018.

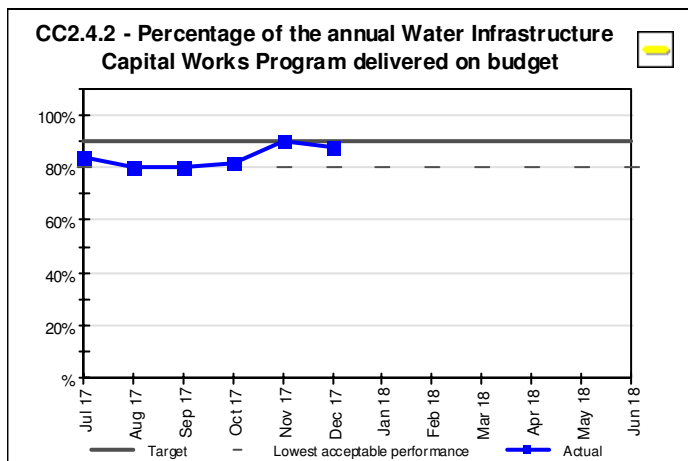
It is recommended that the target date for this project be extended to June 2018 to allow for Council adoption.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
CC2.4.1	Adopt a planning scheme resolution	Amend the planning scheme Local Government Infrastructure Plan (LGIP) with revised Desired Standards of Service (DSS) to facilitate the combination of trunk infrastructure planning standards and the new population model	December 2017	2	1	Monitor

Interpretation & Response:

Council endorsed to amend the desired standards of service for parks and community facilities which has now formed a draft planning scheme amendment. The process to amend the planning scheme is subject to State Government Timeframe and is outside Council's control.

It is therefore recommended that this project be renamed to "Prepare a planning scheme amendment to reflect the revised Desired Standards of Service" with a target date of June 2018.



Interpretation & Response:

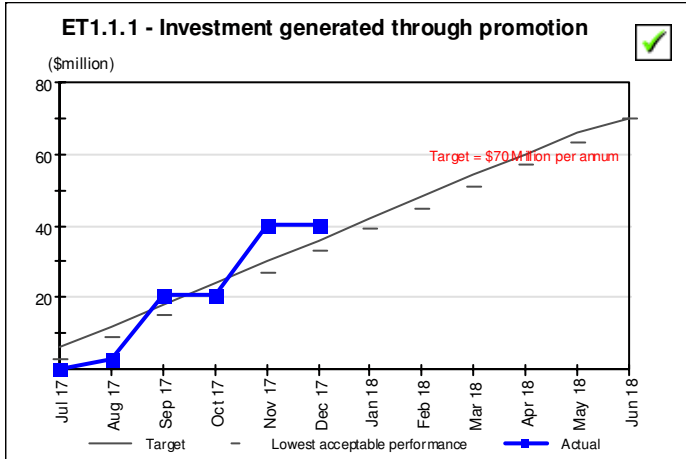
The year-to-date expenditure on the Water and Wastewater Capital Works Program for the 2017/18 financial year is tracking at 88% of the phased budget as at the end of December 2017. A number of projects and programs are slightly behind schedule and expenditure will ramp up as more projects are entering the construction phase in the 3rd quarter of the financial year.

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Economic Transformation (ET)

ET1 - We enjoy jobs growth and economic prosperity with local and global reach

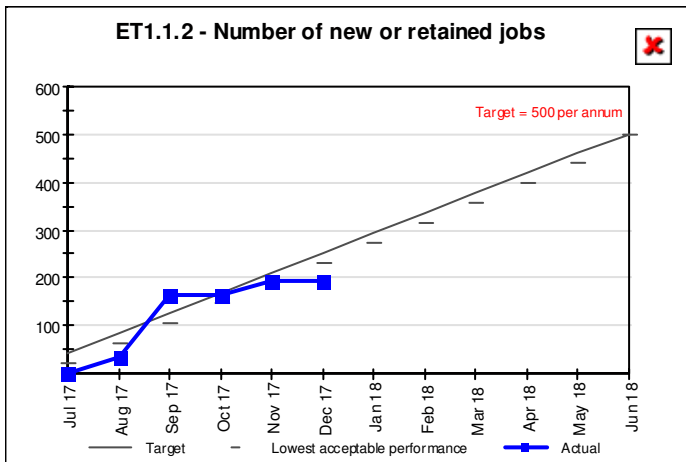
ET1.1.1 - Investment generated through promotion



Interpretation & Response:

In the December 2017 quarter investment of \$20 million was announced in the freight & logistics sector. This brought the year-to-date total to \$40.5 million which exceeds the six monthly target of \$35 million.

ET1.1.2 - Number of new or retained jobs



Interpretation & Response:

During the December 2017 quarter thirty (30) new jobs were announced in the freight and logistics sector. This brought the year-to-date total jobs to 195 which is below the lowest acceptable level of 230. Anticipated investment and attributed jobs expected in the third quarter should bring the anticipated job numbers in line with the target.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
ET1.1.3	Business Support	Develop a Food Capability Guide to raise the profile of the area for major contracts.	June 2018	1	1	Completed

Interpretation & Response:

The Logan Local Food Capability Guide was completed and launched in July 2017. The guide has been used to promote the capabilities of the food industry in Logan for future food contracts and has been distributed and promoted through key industry contacts. A review and update of the guide is scheduled for the third quarter.

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Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
ET1.1.4	Investment Attraction/Business Support	Develop initiatives to increase international student participation in conjunction with local schools and tertiary institutions	June 2018	4	4	On Track

Interpretation & Response:

During the December 2017 quarter an International Study Tours Forum was held to provide information about the opportunities in the international student market. Representatives from ten (10) Logan based schools attended the forum to learn from Education Queensland International representatives about the different types of international student tours.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
ET1.1.5	Business Support	Develop and implement a marketing campaign for the online jobs portal to raise awareness of locally available jobs.	June 2018	2	2	On Track

Interpretation & Response:

In the December 2017 quarter marketing of the Logan Jobs website continued leading to increased registered users and Facebook usage. In December 2017 registered users exceeded 3,000. Further promotional campaigns and events are being planned for the third quarter.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
ET1.1.6	Corporate Property	Achieve unconditional contracts on all remaining South West 1 and South West 2 industrial lots to increase local job opportunities	September 2017	1	1	Completed

Interpretation & Response:

The final three (3) lots at SouthWest 1 settled in July 2017, under a transaction to Frasers.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
ET1.2.1	Business Support	Deliver a range of business relevant workshops for businesses in the City of Logan to build capacity of the local economy	June 2018	1	1	On Track

Interpretation & Response:

During the December 2017 quarter a total of eight (8) business workshops were held including two (2) in partnership with Griffith University as part of the Entrepreneur Seminar series and two (2) in partnership with the Chamber of Commerce and Industry Queensland. This brought the year-to-date total to twenty-two (22) workshops.

It is recommended that this project be converted to a KPI to better reflect the quantitative measurement. The annual KPI in the Economic Development and Strategy Branch Business Plan and the Local Connections Action Plan is fifteen (15) workshops with a lowest acceptable level of twelve (12).

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Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
ET1.2.2	Investment Attraction	Implement actions identified in the Industry Development and Investment Attraction Strategy 2016-2021	June 2018	1	1	On Track

Interpretation & Response:

During the December 2017 quarter, activities included attending and exhibiting at the national Property Conference at City of Gold Coast to showcase the development profile and future growth opportunities within Logan; attending relevant industry forums; meeting with GPT Group in relation to interested tenants at Wembley Business Park; and working with two existing companies on major expansion plans.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
ET1.3.1	Adopted Charges Resolution	Prepare amendments to Logan's Adopted Charges Resolution to establish the City of Logan as a competitive location for business investment and to establish economic development zones	June 2018	1	1	Completed

Interpretation & Response:

The Adopted Infrastructure Charges Resolution was amended to create the Springwood Economic Zone to encourage investment for the business. While the target for this project is June 2018, it was completed in June 2017 by way of Council resolution in March 2017 (minute No 53/2017). This project is now completed.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
ET1.4.1	Implementation	Deliver projects identified in the implementation plans for the Beenleigh, Springwood, Meadowbrook and Logan Central activity centres to stimulate economic growth	June 2018	1	1	On Track

Interpretation & Response:

Detailed ground survey for the Springwood Implementation Fund Projects is currently underway and will be completed by first week in February 2018. The detailed survey will be used to inform detailed design of the projects which will commence during February 2018. The Beenleigh Summit outcomes have been finalised and will be submitted to Council for endorsement. Following that, priority projects for implementation will be determined.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
ET1.4.2	Implementation	Deliver initiatives and projects through the Springwood Implementation Fund to unlock the city-making CBD potential of the Springwood Activity Centre	June 2018	3	1	On Track

Interpretation & Response:

The detailed ground survey is currently underway and should be completed by the first week in February 2018. The detailed survey is required to inform detailed design. The valuer is being engaged to obtain a formal valuation for the purchase of a property required for the delivery of the Carol Avenue to Laurinda Crescent Green Link. Consultancy briefs are being finalised for two projects that will be designed by external consultants.

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ET2 - Investments, partnerships and innovation support economic growth in the city

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
ET2.1.1	Planning Policy	Develop a long term Employment Lands Strategy for the City of Logan to attract investment and provide a framework for community, businesses and investors in the city	June 2018	1	1	On Track

Interpretation & Response:

A detailed analysis was performed (including the figures released by the Australian Bureau of Statistics) to compare the current and projected employment with the employment land currently and potentially available. This indicates where (on SA2 level), Logan City currently or may in future have an over or under-supply of employment land. The findings are being documented.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
ET2.2.1	Invest Logan	Establish Invest Logan and once operational, provide quarterly reports to the shareholders	October 2017	1	1	Completed

Interpretation & Response:

Invest Logan has been established. Quarterly reports will be provided to shareholders with the first to be provided in January 2018.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
ET2.2.2	Investment Attraction	Prepare for Council endorsement and commence implementation of a Council endorsed Economic Vision for the City of Logan	December 2017	6	3	Monitor

Interpretation & Response:

During the December 2017 quarter progress was made in drafting content for the Economic Vision for review. The project is behind schedule as it is suggested that the Economic Vision include elements of the outcomes and recommendations from the Tourism Destination Management Plan currently being developed and due for completion in March 2018.

In order to incorporate these outcomes and recommendations it is requested that the project completion date for the preparation of the Economic Vision be extended to June 2018.

2017/18 Operational Plan Report

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
ET2.3.1	Innovation Hubs	Prepare a feasibility study report for the implementation of innovation hubs across the city	June 2018	2	2	On Track

Interpretation & Response:

On endorsement of the feasibility study, an Expression of Interest was sent to suitable businesses at the beginning of November 2018 requesting submissions to the brief. Two responses were received and a suitable provider was identified in December 2018. Ongoing communication has commenced and planning around suitable methods and stakeholders is underway. The project is currently running on time and to plan.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
ET2.4.1	Traineeship	Prepare a tender for the Supply of Trainees for Council Traineeship Program, which will include specific requirements within the tender to provide significant social outcomes	June 2018	0	0	Not Proceeding

Interpretation & Response:

The tender process for the supply of trainees for the Council Traineeship Program will not be proceeding. A decision has been made to leverage the LocalBuy Managed Service Provider (Comensura) arrangements to source Council trainees. Moving to an arrangement where the Managed Service Provider (MSP) manages the supplier/s of trainees represents a significant reduction in Council effort. Representatives from P&C have discussed Council's specific requirements in relation to the provision of social outcomes with the MSP (Comensura). Under the new arrangements, Council's existing provider is still able to supply trainees.

Image and Identity (II)

II1 - We are an innovative, dynamic city of the future

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
II1.1.1	City Brand Strategy	Develop a Brand Strategy to drive a new city image campaign and other promotional elements to attract families, visitors and investment to the city	June 2018	13	9	Monitor

Interpretation & Response:

A creative brief to inform the visual identity for a new city brand was developed by the creative agency following an earlier review of the corporate brand and internal workshops with key stakeholders. Initial logo concepts were presented in October, however the Marketing & Events Program, ICT Director and City Image Chair concurred that none of the concepts sufficiently met the brief.

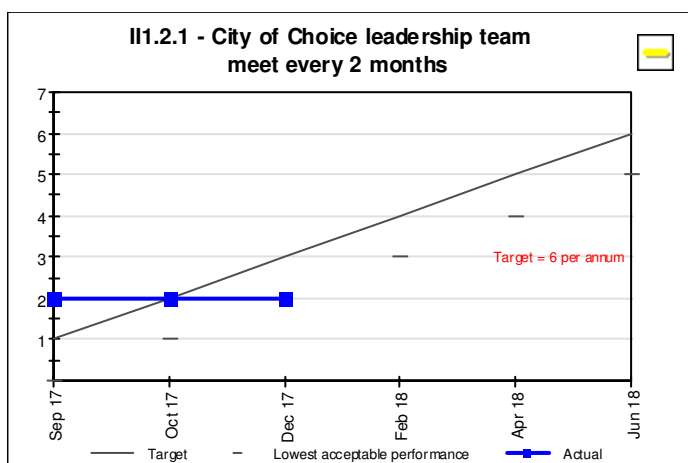
Whilst the Brand Strategy was effectively delivered by the creative agency, two additional rounds of logo concepts then needed to be developed following feedback on the initial concepts. The Marketing & Events Manager presented these to the City Image Chair, Mayor and ICT Director, and 5 of the concepts were identified as potentially suitable for market testing. Whilst this was the case, it was deemed appropriate to pursue the development of additional logo concepts prior to proceeding to market testing, in the hope of achieving an even stronger visual identity to ultimately market.

Whilst the brand redevelopment project is currently still on track to be delivered by the target date of June 2018, the disconnect between the brand strategy and the creative execution which resulted in unsatisfactory logo concepts from the agency, has delayed the timeline and significantly pushed back the market testing phase.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
II1.1.2	Investment Attraction	Review and revise the "Visit Logan" website to support positioning the city as an innovative, dynamic, city of the future	June 2018	4	4	On Track

Interpretation & Response:

In the December 2017 quarter, the draft website content and functionality was completed and following final revision will be presented to Committee.



Interpretation & Response:

Recruitment for City of Choice Leadership Team 2017-2019 began, with 14 members verbally/informally confirmed. A letter was sent to the Premier seeking confirmation of a Queensland Government representative.

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Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
II1.3.1	Smart Cities Policy	Prepare for Council endorsement and commence implementation of a Council endorsed Smart City Strategy to support the achievement of identified city transformation outcomes for the City of Logan	June 2018	2	2	On Track

Interpretation & Response:

Following engagement with a variety of stakeholders on what should be included in the City Futures Strategy, all data gathered has been analysed and a Draft City Futures Strategy compiled. The Draft Strategy is currently being reviewed by the City Futures Branch with future feedback being sought following the review of the document.

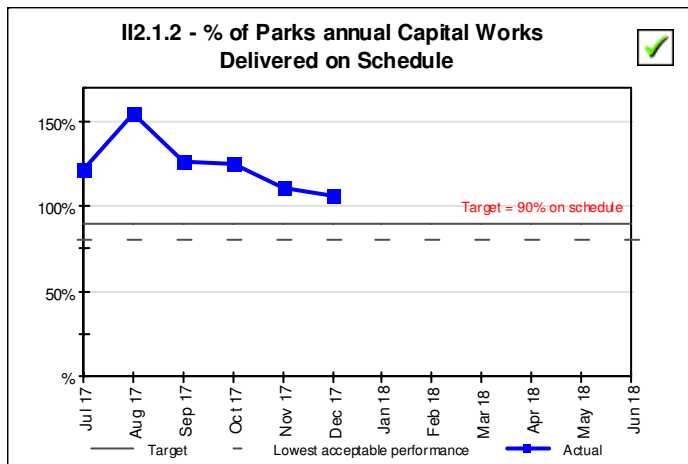
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II2 - Acknowledged as the emerging destination in the South East Region

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
II2.1.1	Park Design & Capital Delivery	Develop a Parks Heritage Plan to identify and promote cultural and heritage values of the parks throughout the City of Logan	June 2018	0	0	On Track

Interpretation & Response:

This project is due to commence in February 2018.



Interpretation & Response:

As at 31 December 2017, 57 of 108 projects have reached practical completion, which is 52.7% of the original program for 2017/18. The target was 54 projects reaching practical completion. Since the program was signed off on 31 August 2017, an additional 36 projects have been added to the program.

2017/18 Operational Plan Report

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
II2.2.1	Community Events Support	Deliver an annual calendar of events to promote key assets or attributes across the city	June 2018	27	27	On Track

Interpretation & Response:

Events:

This final quarter for 2017 saw a number of large scale events delivered including the Audi Centre Springwood 2017 City of Logan Sports Awards, Eats & Beats Meadowbrook (new location), Mayor's Christmas Lunch and City of Logan Christmas Carols along with smaller scale events such as Years of Service (internal staff recognition) and a Shared Pathway Opening in Woodridge.

In total twelve (12) events were delivered in this quarter reaching close to 17,000 residents and visitors. All events were incident free.

In addition Logan City Council sponsored eighteen (18) external events which ranged from a Challenge of the Nations Netball tournament, Romanian Food and Wine Festival, Logan City Model Train Show and Beenleigh 150 celebrations.

Also during this period the calendar for the 2018 program was confirmed and released, a new corporate sponsorship prospect was developed and designed along with a revised sponsorship application form and marketing planning for the year ahead commenced.

2017/18 Operational Plan Report

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
II2.3.1	City Image Marketing	Develop a marketing and promotional campaign to highlight the City of Logan as a hub for sporting talent and activity	June 2018	1	1	On Track

Interpretation & Response:

The Step It Up campaign ran from 10 October to 6 December 2017 encouraging our Logan community to get up and get moving, generating greater interest and awareness in the many and varied opportunities to get active in Logan. The campaign reached over 150,000 people in the target area with 3,362 people clicking through to ways to get active in Logan. Corey Parker was the face of the campaign and featured in a number of short videos, encouraging the community to get out and enjoy our local parks, bike trails, sporting facilities and swimming pools. The videos attracted more than 20,000 views. Marketing and digital ran a multichannel advertising campaign across digital platforms, local shopping centre promotion and popular lifestyle channels including Bris Kids and Must Do Brisbane. This umbrella campaign will be rolled out again in 2018 focusing on team sports to assist in highlighting the City of Logan as a hub for sporting talent.

Council has continued to leverage sponsorship arrangements with Brisbane Bullets and Brisbane Roar, with the Roar officially moving to the City of Logan in late January 2018. During November and December, the City of Logan hosted the National Indoor Netball Junior Championships attracting teams across Australia and South Africa highlighting our sporting facilities and showcasing our City. Logan Community Touch Football attracted around 1,000 participants with 42 teams across Brisbane and a team from Cairns. The Australian Supercross Champions Grand Final Series attracted over 7,000 spectators and featured the best motocross riders in Australia.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
II2.4.1	City Image Marketing	Develop a marketing and promotional campaign to promote our natural environment, green spaces and parks	June 2018	5	5	On Track

Interpretation & Response:

The environmental Summer Events Activities booklet will be live from December to February. 2,000 copies were printed and distributed to libraries, art gallery and community groups. The environment events were strongly promoted on digital platforms and other modes of communication. Over 40% of events have been booked to date with another 2 months of the events to run.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
II2.4.2	Park Design & Capital Delivery and Park Maintenance	Deliver a review on Council managed mountain bike trails, walking track infrastructure and signage to improve the quality of the infrastructure and increase usage of the assets	June 2018	1	1	On Track

Interpretation & Response:

The scoping phase for this project has been completed, with both internal and external stakeholders having been identified and an industry review completed to identify current trends and standards for recreational mountain biking, both in Australia and overseas.

An audit of current usage in Logan City and identification of existing trails and signage has also been undertaken to ensure accurate information as we move into the next phase of the project.

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Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
II2.5.1	Brand and Design	Develop a project plan for the roll out of new major city entry signage, to clearly demonstrate the city boundaries and indicate to residents and visitors that they have entered the City of Logan	June 2018	3	3	On Track

Interpretation & Response:

Initial internal project team established and project brief developed including possible locations with respective data sets, spatial data and signage requirements. Potential supplier types were identified and request for quote prepared for release in January 2018.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
II2.6.1	Innovation Hubs	Investigate the co-location of facilities and major centres to facilitate hubs of excellence across the city	June 2018	2	2	On Track

Interpretation & Response:

A feasibility study will be conducted. The provider has been engaged and planning around methods and stakeholder engagement is underway. The feasibility will identify possible co-location of facilities across the city.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
II2.7.1	Investment Attraction/Business Support	Prepare a Tourism Destination Management Plan for the City of Logan for Council consideration	June 2018	4	4	On Track

Interpretation & Response:

During the December 2017 quarter the draft plan was received and internal consultation commenced.

2017/18 Operational Plan Report

Green and Renewable (GR)

GR1 - A carbon neutral and green city

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
GR1.1.1	Carbon and Energy Management	Deliver an emission profile report to measure and track Council emissions	August 2017	1	1	Completed

Interpretation & Response:

In the first quarter, the Logan City Council Emission Profile Report was delivered and a summary of the results was provided to Council via the Health, Environment and Waste Committee Monthly Report for July 2017 (Minute Number 249/2017).

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
GR1.1.2	Carbon and Energy Management	Prepare a carbon reduction strategy and action plan to reduce and offset carbon emissions for Council consideration	January 2018	3	3	On Track

Interpretation & Response:

During the second quarter, a draft Carbon Reduction Strategy and Action Plan was endorsed by the Executive Leadership Team at its meeting of 7 December 2017. The draft Carbon Reduction Strategy and Action Plan will be presented to Council for consideration in January 2018.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
GR1.2.1	Waterways and Catchment Management	Implement a community and schools waterways monitoring program to educate stakeholders on the protection of Council waterways	June 2018	1	1	On Track

Interpretation & Response:

During the second quarter of 2017/18 the framework for the community and schools waterways monitoring program was developed. Training on the waterways monitoring framework will be delivered to Mabel Park State High School and Windaroo Valley High School in February 2018 with water quality monitoring at Slacks Creek and Windaroo Creek being undertaken by the schools every two months throughout the 2018 calendar year.

2017/18 Operational Plan Report

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
GR1.2.2	Conservation Partnerships & Special Projects	Host a City of Logan EnviroForum to support community environmental awareness and participation	November 2017	4	4	Completed

Interpretation & Response:

The inaugural Logan Eco Forum was successfully delivered on 27 October 2017 at the Beenleigh Events Centre. The forum was a great success with approximately 100 people attending.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
GR1.3.1	Park Planning & Design Park Construction Management	Investigate improvements to parks linkages (e.g. Footpaths, bikeways) to create better connectivity between parks and pedestrian network infrastructure	June 2018	0	0	On Track

Interpretation & Response:

No milestones were due for this quarter. This project is due to commence in February 2018.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
GR1.3.2	Biodiversity and vegetation management	Develop a priority biodiversity corridors mapping and decision framework to inform a city-wide vision.	September 2017	0	0	Completed

Interpretation & Response:

The Priority Biodiversity Corridor Maps and Decision Framework project has been completed. The Maps and Framework were endorsed and adopted by Council at its meeting of 17/10/2017 Minute No 312/2017.

2017/18 Operational Plan Report

GR2 - Our waterways and waterbodies are healthy

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
GR2.1.1	Waterways and Catchment Management	Prepare for Council endorsement and commence implementation of a Council endorsed Albert River Vision to identify opportunities to improve the accessibility, ecological health, recreational value and economic benefit of the asset	February 2018	3	3	On Track

Interpretation & Response:

During the second quarter, the community engagement phase of the Albert River Vision was completed with over 120 submissions received. Feedback received through the community engagement activities as well as internal consultation has informed the development of the draft Albert River Vision 2017-2067 and 2018-2019 Implementation Plan. The draft Albert River Vision 2017-2067 and 2018-2019 Implementation Plan will be presented to Council's Executive Leadership Team in January 2018 seeking support to present the Vision and Plan to Council for endorsement.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
GR2.2.1	Waterways and Catchment Management	Complete the recreational water quality sampling program 2017-2018 across the City's rivers and creeks to monitor recreational values of key waterbodies	June 2018	1	1	On Track

Interpretation & Response:

During the second quarter of 2017/18 the summer water quality monitoring program commenced with fortnightly sampling occurring at eight riverine sites and six water-body and creek sites across the City. Monitoring at Chardon Bridge re-commenced in December 2017 following completion of the new bridge and re-establishment of river access. Monitoring at Alberta Park (Wolfdene) and Albert River Park (Eagleby) is suspended until the completion of reconstruction works following flood damage incurred during the 2017 flood event.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
GR2.2.2	Waterways and Catchment Management	Develop a localised state of the catchment report to benchmark the condition of Logan Rivers and Wetlands assets	December 2017	3	3	Completed

Interpretation & Response:

The 2017 Healthy Land and Water Report Card was successfully launched on 2 November 2017. The localised State of the Catchments Report was included in this report card launch.

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Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
GR2.3.1	Waterways and Catchment Management	Develop the Logan River Vision Implementation Plan 2018-2022 that identifies key on-ground projects to improve the accessibility, ecological health and recreational value of the Logan River for endorsement by the Executive Leadership Team	December 2017	4	3	Monitor

Interpretation & Response:

During the second quarter of 2017/18 the internal consultation phase of the Logan River Vision 2018-2019 Implementation Plan was completed and a draft Logan River Vision 2018-2019 Implementation Plan developed and endorsed by Managers in December 2017.

It is recommended that the target date for this project be extended to March 2018 to allow for submission to the Executive Leadership Team for endorsement.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
GR2.3.2	Waterways and Catchment Management	Develop and implement the Logan River Accessibility and Connectivity Concept Plan to improve accessibility and economic benefit of the asset	June 2018	1	1	On Track

Interpretation & Response:

During quarter two of 2017/18 the Logan River Accessibility and Connectivity Concept Plan project progressed. A finalised Logan River Accessibility and Connectivity Concept Plan is on track for completion in June 2018.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
GR2.3.3	Waterways and Catchment Management	Install location signage at Logan Riverside parks on Rivers edge (visible from the River) to improve accessibility	June 2018	1	1	On Track

Interpretation & Response:

During the second quarter of 2017/18 the internal consultation phase of the Logan Riverside Signage project was completed. Feedback received will inform the development of a draft Logan Riverside Signage concept plan including proposed signage locations which is scheduled for completion during March 2018. The installation of signage is expected to occur in June 2018.

GR3 - We employ sustainable waste management and recycling practices

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
GR3.1.1	Waste and Recycling Collection	Prepare a project plan to facilitate the renewal of the waste and recycling collection and processing contracts for Council consideration	December 2017	2	2	Completed

Interpretation & Response:

In the second quarter, a plan for the 2021 Waste and Recyclables Collection and Processing Contracts Renewal was completed and included in the HEW Branch Monthly Report for September 2017, which was adopted by Council at its meeting of 8/11/2017 (Minute No 369/2017).

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Next Generation Governance (NG)

NG1 - Our organisation uses innovation and technology to efficiently manage assets and deliver valuable services to our community and visitors

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG1.1.1	Innovation Strategies	Prepare a Council-wide Digital Strategy for Council consideration	June 2018	1	1	On Track

Interpretation & Response:

As per Council's decision, responsibility for the project has been transferred to the Information Services Branch. Project planning and scheduling of milestones was conducted in quarter 2. This project is due to commence in quarter 3.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG1.1.2	Digital Innovation	Establish mobile self-service for Council service requests and payments	June 2018	1	1	On Track

Interpretation & Response:

As per Council's decision, responsibility for this project has been transferred to the Information Services Branch. Project planning and scheduling of milestones was conducted in quarter 2. This project is due to commence in quarter 3.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG1.1.3	Park Planning and Policy Development	Deliver a review on the Logan City Council App to determine integration opportunities for Parks	June 2018	0	0	On Track

Interpretation & Response:

No milestones due for this quarter. This project is due to commence in January 2018.

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Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG1.1.4	Library technology and support	Implement Radio Frequency Identification technology at all nine library sites for improved customer service and automated manual handling	March 2018	2	2	On Track

Interpretation & Response:

During the second quarter timelines were confirmed with the vendor for installation of equipment. Software was received and installed for testing. Retrospective tagging of all library materials was continued by staff. A contract was awarded for the redesign works of library spaces to accommodate the new equipment and new-look customer service pods.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG1.2.1	Delivering Service Excellence	Deliver mobility to Building and Land Use Investigation Teams to improve development assessment services to residents and businesses	December 2017	3	2	Monitor

Interpretation & Response:

Training has been developed with officer feedback. Launch day has now been identified as 07 February, 2018 on account of the Christmas period and it being more effective to conduct the launch with more available staff.

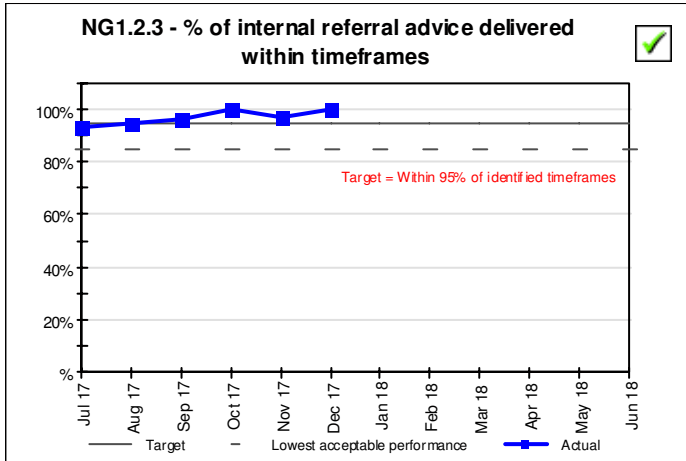
It is recommended that the target date for this project be extended to April 2018 to allow for the launch of mobility to Building and Land Use Investigation Teams.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG1.2.2	Delivering Service Excellence	Implement next generation branch reporting for use by Staff, Councillors, and Customers to improve the availability of information to support good decision making	June 2018	2	2	On Track

Interpretation & Response:

Reports have now been finalised and a phased rollout to officers has commenced. Reports are continuing to be monitored for branch wide business improvements.

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Interpretation & Response:

The Technical Services Team had 51 Applications with Approval Conditions and achieved the timeframe 100% of the time. We will continue to use the Power Bi Business tools to continuously hit this target.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG1.2.4	Delivering Service Excellence	Implement the endorsed realignment of services in Council's Development Assessment Branch to support improved services to residents and businesses	December 2017	3	3	Completed

Interpretation & Response:

Technical Services project review and report has now taken place and is ready for branch-wide sign off.

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NG2 - We engage our residents, businesses and visitors to inform decisions that affect the future of the city

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG2.1.1	Engagement Advice and Support	Deliver training, advice, support and resources on projects that affect the future of the city and resident, to gain community input on council decisions	June 2018	2	2	On Track

Interpretation & Response:

Year to date activity: 49 projects have been supported; 27 of these have had an online component.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG2.1.2	Customer Service Improvement	Implement a solution for Council to increase online community membership and online engagement	June 2018	2	2	On Track

Interpretation & Response:

The new community engagement software went live in November 2017 (and the old system was fully decommissioned in December 2017). The new software provides for improved abilities to manage an online community reference group.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG2.1.3	Engagement Support	Develop and implement the Community Engagement Strategy 2017-2021 for Council consideration	June 2018	3	3	Completed

Interpretation & Response:

The final Community Engagement Strategy 2017-2021 has been formally adopted by Committee. Implementation of the strategy is under way.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG2.1.4	Engagement advice	Prepare for public consultation, Community Engagement Guidelines for Children, Youth and Young Adults.	September 2017	2	2	Completed

Interpretation & Response:

Community feedback has been reviewed and a report is currently being drafted seeking formal endorsement of the guideline through Council. This project is now complete.

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NG3 - We use responsible governance and establish strategic relationships in the management of assets and the delivery of services to the city

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG3.1.1	Meetings Support	Implement a new Business Papers solution for Committee and Council meetings to provide an innovative online meetings management solution	June 2018	0	0	Not Proceeding

Interpretation & Response:

Project removed from the 2017/2018 Operational Plan by Council decision 05 December, 2017.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG3.1.2	SAMMS	Implement Phase One of the Strategic Asset Management and Maintenance Software (SAMMS) for nominated asset classes and associated supporting services to support our transition to a next-generation government body	June 2018	2	2	On Track

Interpretation & Response:

As part of Phase One of the SAMMS project, the TechnologyOne solution being implemented for Plant Fleet Services is still on track for a February go-live. This will see mobility devices introduced to improve the management of work orders at Plant Fleet Services.

The Water solution design is progressing and is still on track for a mid-2018 implementation. The high-level process design and TechnologyOne software configuration requirements were finalised in December 2017, paving the way for forthcoming system configuration.

A high-level health check and review of the SAMMS project was undertaken late 2017, with recommendations relating to project governance, project management, and resource scheduling being addressed.

A Communication Plan has been developed, which will be formalised once the new SAMMS Project Manager starts. To commence formal communications in the Project Manager's absence, elements of this plan have been already executed.

The new SAMMS Project Manager is scheduled to start mid-January 2018.

Scoping, planning and budgeting activities for Phase Two of the SAMMS project will commence early 2018.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG3.2.1	Advocacy Policy	Develop a three year Advocacy Strategy and implement a 12 month action plan focussed on building relationships with the State and Federal Government to influence policy and investment	February 2018	4	3	Monitor

Interpretation & Response:

A database was created to enable the Advocacy Strategy to be distributed to key stakeholders in early 2018 (Government, Community Stakeholders etc.).

Drafting of the Advocacy Annual Action Plan 2018 has begun as well as the drafting of relevant Advocacy Priority Summaries (providing a comprehensive overview of advocacy priorities for the year).

The final milestone for this project is not complete as further consultation with the Executive Leadership Team and Councillors is required to ensure the Action Plan meets their requirements. Consultation will be conducted throughout February 2018 with the intent of finalisation in March 2018.

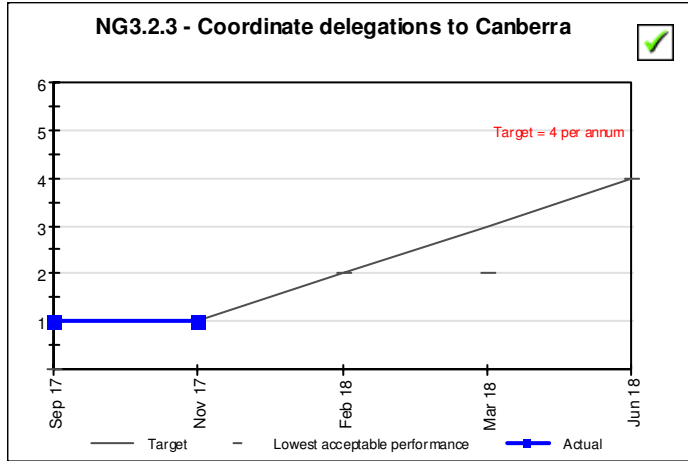
It is recommended that the target date for this project be extended to March 2018 to allow for consultation with the Executive Leadership Team and Councillors.

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Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG3.2.2	Advocacy Policy	Design and deliver a community campaign in the lead up to the State and Federal Election to advocate for the identified priorities	June 2018	4	4	On Track

Interpretation & Response:

Drafting began of a comprehensive evaluation report on the 25 November 2017 State Election campaign - FairShare4Logan



Interpretation & Response:

Planning for this delegation is on hold until early 2018 when Mayor and Councillors have returned from leave.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG3.3.1	City Biosecurity Services	Develop and finalise the City Biosecurity Plan 2017-2021 for Council consideration and implement actions to manage invasive pests, plants and animals across the city	October 2017	3	3	Completed

Interpretation & Response:

The City of Logan Biosecurity Plan 2017-2022 was adopted by Council to commence operation 2 January 2018. Inspections and regulatory documents issued from 2 January 2018 take direction from the Biosecurity Plan under the Biosecurity Act 2014 as the head of power.

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NG4 - Our people deliver excellent service to customers and the community

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG4.1.1	People Plan	Prepare the final draft of the People Plan 2017-2020 for Executive Leadership Team (ELT) consideration	September 2017	2	1	Monitor

Interpretation & Response:

Following Management Leadership Team (MLT) meeting on 1 December 2017, further consultation meetings are to be conducted with all management and Branch Management Teams (BMTs). These will progress throughout December and into January 2018.

It is recommended that the target date for this project be extended to March 2018 to allow time for further consultation with stakeholders and for submission to ELT for their consideration.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG4.1.2	Certified Agreement	Implement new Certified Agreement to formalise employment conditions for the next three years	March 2018	3	1	Monitor

Interpretation & Response:

One Joint Consultative Committee Meeting was held in December 2017. Certified Agreement negotiations will recommence in January 2018. The project is currently seeking direction from ELT and Council.

It is recommended that the target date for this project be extended to June 2018 to allow actioning of ELT and Council direction.

NG5 - We are building our resilience and recovery in the event of disasters

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG5.1.1	Develop and maintain local disaster management plans	Implement recommendations and lessons identified from ex Tropical Cyclone Debbie debriefs to enhance operational capability	June 2018	2	2	On Track

Interpretation & Response:

A complete review and revision of the Local Disaster Management Plan was undertaken resulting in a complete change to formatting, style and layout. The plan was re-endorsed by the Local Disaster Management Group.

5 separate debrief sessions were held from May 2017 to September 2017 for ex Tropical Cyclone Debbie. A total of 64 recommendations have been accepted. An implementation plan is in place and as of 31/12/2017 where 25 recommendations have been completed, 23 are underway and 16 yet to be commenced.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG5.1.2	Council's Corporate Plan	Introduce smart technologies to enhance disaster operations and recovery	June 2018	1	1	On Track

Interpretation & Response:

Logan Early Warning

Improvements to Logan Early Warning Service have been made. Testing of new improvements was conducted during December with positive results to date. Testing is due for completion by the end of January 2018. Residents will be able to sign up for flood alerts once user acceptance testing has been completed. A soft launch is anticipated by February 2018.

Enhance Guardian Functionality

Council's incident management software system 'Guardian' is transitioning from a server based system to a 'cloud computing' environment. It is anticipated to 'go live' in February 2018 which will enable external agencies to utilise the system enhancing information sharing and response times.

Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG5.1.3	Council's Corporate Plan	Further develop and implement community engagement strategies to improve community resilience	June 2018	0	0	On Track

Interpretation & Response:

Social media posts and articles in the monthly Our Logan magazine have been conducted as well as distribution of resources to the community via events and Councillors. Scoping has been undertaken to finalise the deliverables as part of the Get Ready Queensland grant program.

Council has engaged a suitably qualified consultant to prepare a Bushfire Risk Management Study to ensure the local community has up-to-date information regarding bushfire risk. The study will assess Logan's current bushfire risk and identify and analyse bushfire risk areas across the city for further targeted engagement with the local community. Through further analysis of Logan's community profile within bushfire risk areas across the city, the aim of the targeted community engagement is to build community networks, identify mitigation and preparedness strategies and improve local disaster management response capabilities prior to the 2018 bushfire season.

There are no milestones due this quarter.

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Corp Plan	Service	Project	Target	Milestones Planned	Milestones Completed	Status
NG5.2.1	Flood Disaster Management	Finalise the Logan and Albert River Floodplain Management study and plan for Council consideration	December 2017	4	1	Monitor

Interpretation & Response:

The draft Floodplain Management Plan has been delivered by consultants. The draft report also contains a number of opportunities identified by the consultants that will need to be considered by Council before the final report can be delivered. Following acceptance of the report, a strategic plan will be developed to evaluate and implement opportunities to help to manage flood risk within the Logan and Albert River catchment.

It is recommended that the target date for this project be extended to June 2018 to allow for the review and inclusion of further opportunities identified by the consultants.