

Request for 2nd Party Audit of a Food Safety Program

2024/25 Financial Year - Food Act 2006

I / we request a 2nd party audit of a food safety program.

Section 1 – Licensee Details

Important: The food business must be licensed with Logan City Council and have a current accredited food safety program.

Food business licence number PH/FSDM/

Important: Individual's full name or company name - We cannot accept a trading name or trust as the applicant.

Applicant / licensee name/s':	<input type="text"/>		
Site address:	<input type="text"/>		
		Postcode:	<input type="text"/>
Postal address: (if required)	<input type="text"/>		
		Postcode:	<input type="text"/>
Trading name:	<input type="text"/>		
Email:	<input type="text"/>		
Business phone:	<input type="text"/>	Mobile:	<input type="text"/>

Important: By providing your email you are agreeing to receive all correspondence electronically including licensing renewal information, letters, inspection reports, legal notices and other licensing related information.

Section 2 – Certification

Certification	Applicant 1	Applicant 2
I am authorised to sign on behalf of the person (meaning a corporation or individual/s) and commit this person (meaning a corporation or individual/s) in all respects.	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
The information supplied is correct to the best of my knowledge or that I could reasonably obtain.	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

PRIVACY COLLECTION NOTICE: Council is collecting your personal information to be able to provide services and information in accordance with the *Food Act 2006*. It may be used to update records, contact you about Council business, including by mail, email or SMS and can only be accessed by Councillors, Employees and Authorised Contractors. To unsubscribe or opt out of electronic correspondence, please email your request to council@logan.qld.gov.au. All information is handled in accordance with Council's Privacy Policy and Procedure Visit: <https://www.logan.qld.gov.au/information-and-privacy/privacy>.

I understand that it is the applicant's responsibility to obtain all relevant approvals. A food safety program accreditation under the *Food Act 2006* is not an approval of other aspects of the operation.

YES
NO

YES
NO




Applicant 1	Applicant 2
Name in full:	Name in full:
Applicant signature:	Applicant signature:
Date:	Date:
Position:	Position:

Section 3 - Fees (Not subject to GST)

Application type	Fee
2 nd party audit of a food safety program	\$ 598.00
If the audit goes for over 5 hours an additional hourly fee may be charged, which will be invoiced separately	\$83.00 per hour or part thereof

Your application cannot be processed unless the form is complete, signed and correct fees are paid in full.

PAYMENT OPTIONS

	Paying by mail	Make your cheque or money order payable to Logan City Council. Complete the application form and return it to Council.
	Paying by phone	Call Logan City Council on 07 3412 3412 to pay with Mastercard or Visa. Ensure you also return the signed application form to Council. A merchant surcharge fee of 0.34% will apply.
	Pay online	We will send through a notice of account once the application is lodged for you to pay. Please note that your application will not be processed until full payment has been received. A merchant surcharge fee of 0.34% will apply.
	Paying in person	Cash, cheque, money order, EFTPOS, Mastercard or Visa. Ensure you also return the signed application form to Council.
	Customer service centre locations	Council Administration Centre 150 Wembley Road, Logan Central Beenleigh - 105 George Street, Beenleigh Jimboomba - 18-22 Honora Street, Jimboomba