

Mount Warren Sports and Fitness Centre

Information Kit



WELCOME to Mount Warren Sports and Fitness Centre

Mt Warren Sports and Fitness Centre is the perfect venue for a variety of events including major sporting competitions, school sports days, exhibitions, markets, tournaments, team-building initiatives, community gatherings, and private functions.

The centre comprises four indoor lined timber sport courts, accompanied by high quality amenities and services. There is also access for people with disability and ample free car parking available for all events and bookings.

The main court area is fitted with industrial fans and a superior exhaust fan system mounted from the ceiling.



The fully accessible venue features:

- 4 open plan courts with grandstand seating
- Fully equipped gym
- Change room facilities with showers
- Cafe with seated service area - extra catering options available on request
- Meeting room
- First aid room - featuring a massage table and an ice machine if required
- Microphone/audio system
- Free parking for 140 vehicles
- advanced exhaust fan system



Court Area



- 4 open plan courts (lines set-up for either 4 x basketball courts; or 4 x netball courts; or 4 x volleyball courts; or 2 x modified International-sized futsal courts)



- Courts can be reconfigured as a Roller derby and figure skating arena



- Pine wood flooring



- Scoreboards



- Court divider curtains

Capacity (2,920 m ² - 36.5 m x 80 m)	
Power points	24
Tables	10
Chairs	250
Lighting - Day Time	
Under Double lights (at each end of courts lights are doubled up)	470 LUX
Under all single lights	330 LUX
Lighting - Night Time	
Under Double lights (at each end of courts lights are doubled up)	455 LUX

Court Hire Charges - Community use	
Weekday Daytime 8 am – 4 pm (hourly rate)	\$30.50
Weekend Daytime 8 am – 4 pm (hourly rate)	\$41.00
Shoulder 4 pm – 6 pm (hourly rate)	\$49.50
Peak 6 pm – 11 pm (hourly rate)	\$68.00
Casual usage (individuals only, per person rate)	\$4.10
Court Hire Charges - Commercial use	
Daytime 8 am – 4 pm (hourly rate)	\$83.00
Shoulder 4 pm – 6 pm (hourly rate)	\$102.00
Peak 6 pm – 11 pm (hourly rate)	\$142.50

For **whole of venue hire** prices, please contact centre staff to enquire.

Note: All fees and charges are subject to change.

Hire inclusions (what's included in the price)

- Use of tables and chairs
- Use of the showers and changing room facilities
- Use of Grandstand seating (if hiring court 1)
- Use of First Aid room (consumables and first aid officer not included)
- Use of cleaning products

Tables and Chairs

Facility staff are responsible for setting up the venue and replacing it to its original position at the end of the booking. Please note that time to do this must be included in the booking times.

Hirers are responsible for hiring any additional tables and chairs if required. Please note, you may be required to place matting or carpet down on the courts to protect the wooden floors from being scratched. Facility staff must confirm all arrangements for the delivery and collection of externally hired items.

Audio visual equipment

Scoreboards and score clocks are available on all courts and can be set up by staff for you to use from the table in the middle of the court.

Centre music and speakers are controlled by staff at reception but can be turned off if you wish to use your own speakers, microphones, etc.

A venue PA and audio system and one wireless microphone can be provided for your event as part of the



court hire. This audio visual equipment must be booked at the time of making the venue booking.

A portable speaker/microphone is also available upon request. If your booking has more complex needs, third party supply of equipment or services can be arranged.

Audio Visual Equipment Fees	
PA and audio system	\$55/day
Scoreboards	FREE

Change Room Facilities

Female and male change rooms, including showers, are located within the main amenities. Each change room features 3 hot water showers and can comfortably fit up to 20 people.

The venue features a baby change table, disabled toilet, disabled shower and full disability access.

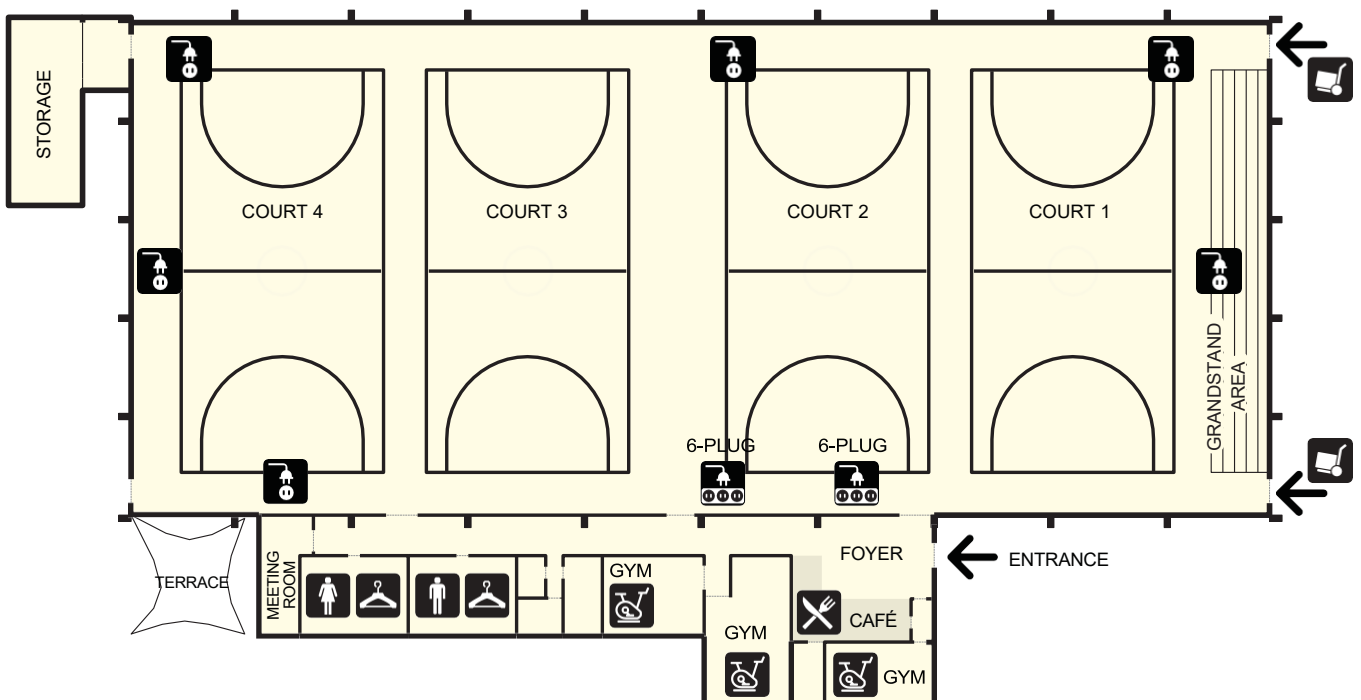
Large Items

Large items and equipment can be brought into the venue via the external double fire doors. The dimensions of these doors for entry of larger items are 1.6m wide x 2.2m high.

Grandstand Area

- Grandstand seating accomodating up to 250 pax
- Located next to Court 1

Capacity (120 m ²)	
Power points	2





Foyer/Café Area

- 48 inch/4608 pixel flat screen wall-mounted TV (available for event use)
- Cafe area with seating for up to 50 people and glass window viewing access to court areas
- Fans and double doors near entry
- Full menu of hot and cold drinks/food

Capacity (180 m ²)	
Power points	6
Tables	2 benches and 12 tables
Chairs	6 stools and 40 chairs

Kiosk and catering facilities

The cafe is available for opening during your entire event/booking and stocks drinks, coffee, confectionery, snacks and hot food. We can also arrange additional items for your event upon request. A range of event food items can be provided including hot food, sandwiches, wraps and desserts.

All kiosk items can be purchased with cash or EFTPOS.

We recommend you discuss any catering requirements with staff at the time of making your booking. **Please confirm with staff at least two weeks prior to your event** of your kiosk requirements. Please contact the venue to obtain a café menu or catering order form.

Bar & alcohol service facilities

The venue has a liquor licence to sell alcohol. This is served by trained venue staff only from the kiosk or designated bar areas. The venue is licenced in specific areas of the building and can be sold and served by the council staff between 10am to midnight, however no alcohol may be brought into the facility at any time.

Service of alcohol will only be an option if agreed by both the hirer and the council prior to the event booking.

For any event where alcohol is to be consumed Council may request that the hirer provide crowd control staff to manage the function and surrounding area for the hire period.

The hirer is responsible for removing all external excess alcohol from the centre.





Meeting Room

- Air-conditioned
- Multifunctional use, easily convertible into a dressing area or a prayer space
- Convenient in-room refrigerator
- An exclusive outdoor courtyard

A private meeting room is available for hire and comfortably sits up to 20 people. The meeting room can be set up in any configuration you require and tables and chairs are available on site. Catering and drinks can be provided in this area by centre cafe staff.

Hire Fees

During opening hours	\$20/hr
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Gym

The centre is home to a fully equipped commercial gym including weights room, cardio equipment, machines and regular group fitness classes. A range of memberships options are available and casual passes can be purchased by all event patrons. For more information please contact us today.



Venue Access

Inspections:

- Onsite inspections of the facility are by appointment only. Please contact the sports centre to arrange an onsite inspection.

Security Access Keys:

- The venue is secured by a key and swipe card system. A Duty Manager will be working on site for the duration of your booking/event, so no keys are required to be issued.

Additional services fees

Security bond (POA)

A security bond will be required for your event. Management will assess the type of event you are having and advise the appropriate bond required. The bond will be between \$100 and \$1,000 and will be refunded within 2 weeks after the event has concluded if no additional fees are incurred. If hirer cleaning obligations have not been fulfilled, additional charges will apply and costs will be deducted from the security bond.

Security Guards (\$65/hour each, 4 hr min)

Security guards may be required for evening events/ parties when the venue deems it necessary or when there is alcohol on the premises. Security will be booked by Council.

Hirer's obligations

Before the event:

- **First Aid.** The hirer is responsible for providing a qualified first aid officer(s) and suitable first aid equipment for the event. The hirer is responsible for supplying the name of their first aid officer(s) and a copy of their current first aid certificate(s) to Council.
- **Performing Rights.** You may require a license if you intend to play, communicate or reproduce music. The hirer must comply with the legislation defined by the Australasian Performing Rights Association. To obtain a music license for your event, please visit: onemusic.com.au
- **Risk Management.** A risk assessment must be carried out in relation to your event and as the hirer you will be responsible for taking action to prevent accidents and illness to all parties. The centre is not fitted with automatic fire detection. In the event of a fire the hirer is to notify staff immediately so that emergency services can be contacted and appropriate action can be taken. For any event that may be deemed 'high risk' or where alcohol will be consumed, a Council contracted security firm will be engaged. The hirer is responsible during the hire period for the supervision and control of all persons, vehicles and equipment pertaining to the event. The hirer must ensure that the facilities, such as change rooms, toilets and showers are used in an orderly manner and left in a clean and tidy condition. The Council may apply the bond towards any associated costs such as damage or additional cleaning as a result of the hire.
- **Insurance.** The hirer is requested to arrange Public Liability Insurance and must provide evidence of a minimum of \$20 million Public Liability Insurance cover for the hire period. A copy is to be submitted with the completed 'venue booking request' form prior to the event date. Hirers should contact their insurance provider to determine whether their insurance cover includes public liability for their event. The venue also advises that hirers consider professional indemnity insurance for all staff/coaches as well as "personal accident insurance" for all participants. Alternatively the Local Community Insurance Services (LCIS) provide a range of insurance covers to not-for-profit community groups. To find out more about the available public liability cover and to obtain a quote, visit the LCIS website at: localcommunityinsurance.com.au or phone 1300 853 800. The Hirer shall be liable for, and will indemnify Council for any claim, loss, damage or injury to any person or property arising from the use of the venue.

After the event:

- If the first aid room is used, the hirer must leave the room in a clean and tidy condition
- Hirers are responsible for ensuring that the facility has been packed up and cleaned as outlined in the Conditions of Hire. Cleaning includes, but is not limited, to:
 - All furniture wiped down and returned to their allocated location.
 - All floors left clean. (Note: security deposits will be forfeited if the floor is damaged, including scratching).
 - All rubbish from court area removed and placed into the outside industrial bins provided.

Cleaning fees will be charged if the venue or equipment is not cleaned properly.

Venue Rules

Animals

No animals are permitted into the venue, with the exception of guide dogs and certified companion animals.

Smoking

Smoking is prohibited in the venue and surrounds at all times, including within ten (10) metres of the entrance/doorways. The hirer must ensure that all persons at the venue comply with this condition. A designated outdoor smoking area with seating is available on site.

Decorations

Decorations may not be placed or affixed in any way that may cause damage to any part of the centre. Decorations including but not limited to items such as glitter, rice, confetti, rose pedals and sand are prohibited. No permanent hanging of materials is permitted, such as thumbtacks, staples, nails and the like.

Helium balloons are not permitted. *If used and released to the roof of the venue, a fee may be charged to recover them.*

Access to the centre can be arranged prior to your event for the set-up of decorations. *Extra hire charges may apply.* Please refer to the Conditions of Hire for more information on decorations.

Advertising

Please discuss any onsite advertising requirements with staff at the time of making a booking. If approved, Council may be able to assist with providing information regarding your event on Council's website and within the facility.

No banners, posters, boards, signs, flags, emblems, notice or any other type of advertising is to be fixed to the interior and/or exterior of the centre or its grounds without prior written consent from Council.

Weapons

Any weapons or firearms brought onto the premises must have Council approval and a Police Gun Storage approval. Storage of weapons on the premises must comply with the Gun Storage requirements outlined by the Police.

Getting here

Bus Stops

1. Mount Warren Blvd. near Beaudesert Beenleigh Road
1 min/550m from venue.
2. Mount Warren Blvd. near Lance Dr
1 min/550m from venue.
3. Tweedvale Street near Meadow Cr
2 min/800m from venue.
4. Oval Street near Catherine St
2 min/750m from venue.
5. Tallagandra Rd near Nyah St
2 min/900m from venue.
6. Oval St near Boundary St
2min/700m from venue.

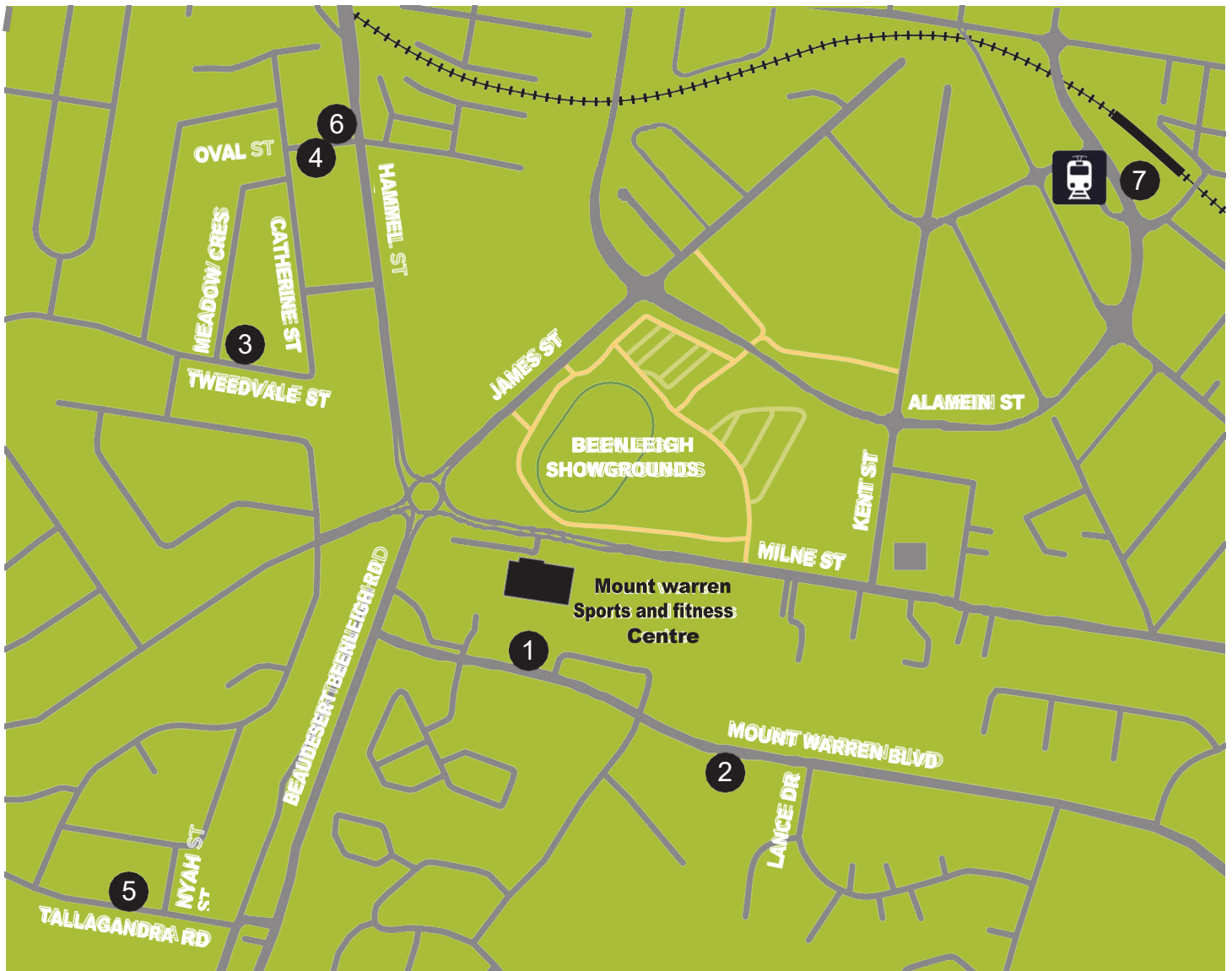
Train Stations

7. Beenleigh station - 6 min/2.8kms from venue.
8. Holmview station - 9 min/5kms from venue.
9. Eden's landing station - 12 min/7.9kms from venue.
10. Bethania station - 11min/7.4kms from venue.
11. Loganlea station - 13min/10.5kms from venue.

For further information visit: translink.com.au

Parking


There is ample car parking for 140 cars at the facility and bus parking is also available. The centre car park features four accessible car spaces. There are no costs or time restrictions on this car park. There is also a nearby council car park featuring additional parking spaces that may be available upon request. For major events, an overflow carpark featuring a further 500 spaces is available at an additional fee.



Mount Warren Sports and Fitness Centre Location

2 Milne Street, Mount Warren Park

Contact Us

 07 3094 5401 (Monday to Friday, 5:30 am to 9 pm)



